



Republic of the Philippines
Province of Ilocos Sur
MUNICIPALITY OF NARVACAN

OFFICE OF THE SANGGUNIANG BAYAN 2016-2019

26th Regular Session
Held at the SB Session Hall
On August 7, 2017

ORDINANCE NO. 06
Series of 2017

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 1, SERIES OF 2017 INVOLVING AN AMOUNT OF ONE MILLION THREE HUNDRED ONE THOUSAND FIVE HUNDRED EIGHTEEN PESOS (P1,301,518.00) FOR THE CREATION OF TWO POSITIONS AND MONETIZATION OF LEAVE CREDITS AT THE MUNICIPALITY OF NARVACAN ILOCOS SUR

Be it ordained by the Sanggunian Bayan in a session assembled that:

SECTION 1. The Supplemental Budget of the Local Government Unit of Narvacan for Fiscal Year 2017 in the amount of **One Million Three Hundred One Thousand Five Hundred Eighteen Pesos (P1,301,518.00)** for the Creation of Two Positions at the Office of the Public Employment Service Office and Office of the Social Welfare and Development as well as the Monetization of Leave Credits at the Municipality of Narvacan Ilocos Sur hereby approved.

The budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

1. Creation of Government Department Head I (Peso Manager) – SG 24/1	-	P661,678.00
2. Creation of Social Welfare Aide – SG 4/1	-	P121,772.00
3. <u>Monetization of Leave Credits</u>	-	P360,000.00
	Total	-P1,143,450.00

SECTION 2. Sources of Funds. The sources of funds for the Supplemental Budget in the total amount of One Million One Hundred Forty Three Thousand Four Hundred Fifty Pesos shall be as follows:

Beginning Balance	-	P1,301,518.00
Total	-	P1,301,518.00

SECTION 3. Reversion of Appropriation. The budget appropriation of Government Assistant Department Head I (Peso Manager), vacant position of SK President (January-March) and the unexpended Productivity Incentive Bonus shall be reverted to fund the creation of two positions and monetization of leave credits at the municipality of Narvacan, Ilocos Sur.

Total MOOE			75,000.00
Capital Outlay (CO)			
Total CO			
Financial Expenses			
Total Financial Expenses			1,143,450.00
TOTAL APPROPRIATIONS			1,143,450.00

That Objects of expenditure are the following

STATEMENT EXPENDITURE FOR REVERSION OF APPROPRIATIONS

NARVACAN, ILOCOS SUR

Implementing Office	Object of Expenditure	June- December 31, 2017
	Personal Services	
Public Employment Service Office- Mun. Govt. Dept. Heal 1 (PESO Manager) S6- 24	Reg. Plantilla (7mos.)	336, 833.00
	Life & Ret. Insurance Contribution	40, 420.00
	Pag- ibig Contribution	700.00
	Philhealth Contribution	3, 537.00
	State Insurance	700.00
	Mid Year & Year End Bonus	96, 238.00
	Cash Gift	5,000.00
	PERA	12,000.00
	Representation Allowance	44,625.00
	Transportation Allowance	44,625.00
	TOTAL PS	586, 678.00
	MOOE	
	Travelling Expenses	20,000.00
	Office Supplies Expenses	20,000.00
	Repair & Maintenance of Office Equipment	20,000.00
	Training & Seminar Expenses	15,000.00
	TOTAL MOOE	75,000.00
	TOTAL APPROPRIATIONS	P661,678.00
	DSWD – Social Welfare Aide. SG4	Salary (7mos)
Life & Ret. Insurance Contribution		8, 324.00
Pag- ibig Contribution		700.00
Philhealth Contribution		867.00
State Ins./ ECC Contribution		700.00
Mid Year & Year End Bonus		19, 818.00
Personal Services		Amount
Cash Gifts		5,000.00
PERA		12,000.00
Clothing		5,000.00
TOTAL PS	121, 772.00	
	Monetization of Leave Credits	P360, 000.00
	Grand Total of Appropriations	P1, 068, 450.00
Total PS Appropriations	July- December 2017	P1, 068, 450.00
	MOOE	P75,000.00
	Grand Total PS Appropriations	P1,143,450.00
	Unappropriated Balance	P158,068.00

Use of Funds. The amount of One Million Three Hundred One Thousand Five Hundred Eighteen Pesos (P1,301,518.00) is hereby appropriated for the Supplemental Budget of the Local Government Unit of Narvacan, as follows:

Proposed New Appropriations Language

For Creation of Government Department Head I (Peso Manager) – SG 24/1	- P661,678.00
Creation of Social Welfare Aide – SG 24/1	- P121,772.00
Monetization of Leave Credits	- P360,000.00
Total	- P1,143,450.00

New Appropriations by Program/Activity/Project (‘000)

Program/ Project/ Activity	Current Operating Expenditures		Capital Outlay	Financial Expenses	Total
	Personal Services	Maintenance and Other Operating Expenses			
A. Programs					
I. Administration Services					
a. General Administrative and Support Services					
1. Creation of Government Department Head I (Peso Manager) - SG 24/1	586, 678.00	75, 000.00			
2. Creation of Social Welfare Aide – SG 24/1	121, 772.00				
3. Monetization of Leave Credits	360,000.00				
Sub- total	1,068,450.00	75,000.00			1,143,450.00
Total New Appropriations	1,068,450.00	75,000.00		1,143,450.00	1,143,450.00

Program Appropriation and Obligation by Object (‘000)

Object Expenditure	Account Code*	Past Year	Current Year	Budget Year
Personal Services (PS)				
Total PS				1,068,450.00
Maintenance and Other Operating Expenses (MOOE)				

That the monetization of Leave Credits is being granted on behalf of Mr. Carlito Cabarrabang, Agricultural Technologist and Mrs. Arsenia C. Fiesta, Municipal Budget Officer by virtue of the Rule XVI of the Omnibus Rules on Leave Implementing Book V of EO 292 under the Civil Service Commission citing Section 23 to wit:

“Monetization of 50% or more of vacation/ sick leave credits – Monetization of fifty percent (50%) or more of the accumulated leave credits may be allowed for valid and justifiable reasons such as:

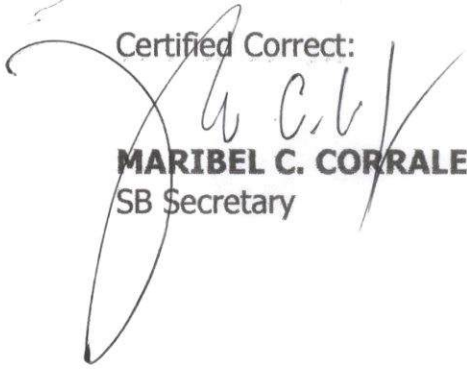
- a. Health, medical and hospital needs of the employee and the immediate members of his/her family”*

Section 4. Separability Clause. If, for any reasons, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect

Section 5. Effectivity. The provisions of this Ordinance shall take effect on August 7, 2017.

ENACTED this 7th day of August 2017 at Narvacan, Ilocos Sur.

Certified Correct:



MARIBEL C. CORRALES
SB Secretary

Attest:


JOSEPH A. TEJADA
SB Member/Temporary Presiding Officer

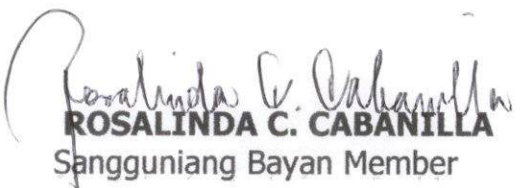
CONFORME:


AVEL VERNEY C. ZARAGOZA
Sangguniang Bayan Member


TEOFILO M. CABRERROS
Sangguniang Bayan Member

LUIS "CHAVIT" C. SINGSON
Sangguniang Bayan Member


RAFAEL C. CACHOLA
Sangguniang Bayan Member


ROSALINDA C. CABANILLA
Sangguniang Bayan Member


BENEDIX BX DELA CUADRA
Sangguniang Bayan Member


KAYSIE T. POTENCION
Sangguniang Bayan Member


ROMULO C. REA
ABC President

Approved:


ZURIEL S. ZARAGOZA
Municipal Mayor





Republic of the Philippines
Province of Ilocos Sur
MUNICIPALITY OF NARVACAN



I am a NARVACANEO

MUNICIPAL MAYOR OFFICE

2nd Fl., Municipal Building, Narvacan, Ilocos Sur

Telefax: (077) 732-5739

15 August 2017

TO: THE HONORABLE MEMBERS
OF THE SANGGUNIANG PANLALAWIGAN

SIRS/MADAM:

Good day! We are respectfully submitting herewith copies of the Supplemental Budget No. 1 Series of 2017 of the Local Government Unit of Narvacan, Ilocos Sur.

The submission of our Supplemental Budget No. 1 Series of 2017 is made in compliance with the pertinent provisions of the Local Government Code on budgetary requirements for Local Government Units. We have thoroughly considered the priority areas have been given significance by our present Municipal Administration.

Hoping for your favourable action.

Thank you very much and God Bless!

Very truly yours,

ZURIEL S. ZARAGOZA
Municipal Mayor



Republic of the Philippines
Province of Ilocos Sur

MUNICIPALITY OF NARVACAN



I am a NARVACANEO

OFFICE OF THE MUNICIPAL MAYOR

Date: _____

THE HONORABLE MEMBERS
OF THE SANGGUNIANG BAYAN
Narvacan, Ilocos Sur

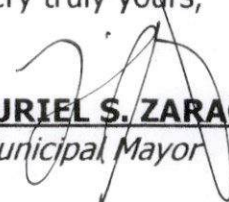
THRU: THE PRESIDING OFFICER
HON. FAYINNA PILAR S. ZARAGOZA
Municipal Vice Mayor

Gentleman and Ladies:

May I submit the proposed SUPPLEMENTAL BUDGET NO. 01 for Fiscal Year 2017 of the Municipality of Narvacan, Ilocos Sur for the General Fund pursuant to RA 7160.

For your appropriate action.

Very truly yours,


ZURIEL S. ZARAGOZA
Municipal Mayor

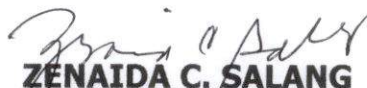
STATEMENT OF FUNDINGS SOURCES
 SUPPLEMENTAL / REVERSION of APPROPRIATION
 Fiscal Year 2017


NARVACAN, ILOCOS SUR
 Province / City / Municipality

GENERAL FUND
 Fund / Special Account

PARTICULARS 1	ACCOUNT CLASSIFICATION 2	AMOUNT 3
1.0 ADDITIONAL REALIZED INCOME Miscellaneous Income		
2.0 SAVINGS		
3.0 REVERSION OF APPROPRIATION (Pls. see attached for details)		
Unexpended Allotment Personal Services		
TO: revert budget appropriation of Gov't. Asst. Dept. Head I (PESO Office)		947,161.00
Vacant Position (SK Pres.) Jan – March 2017		144,357.00
Productivity Incentive Bonus		210,000.00
Total Unexpected Amount		Php 1,301,518.00

Certified Correct:


ZENAIDA C. SALANG
 RCC III / ICO


ARSENIA C. FIESTA
 Municipal Budget Officer

SUPPLEMENTAL BUDGET NO. 01

GENERAL FUND
 FY 2017
 UNEXPENDED ALLOTMENT / APPROPRIATION FOR REVERSION


OFFICE / POSITION	UNEXPENDED ALLOTMENT FOR REVERSION January 01 – Dec. 31, 2017	
	SALARY	TOTAL
PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)		
Gov't Asst. Dept. Head I SG – 22/1	947,161.00	947,161.00
MAYOR'S OFFICE		
Productivity Incentive Bonus	210,000.00	210,000.00
SB OFFICE		
Vacant Position (SK Pres. Jan. – March 2017)	147,357.00	144,357.00
TOTAL APPROPRIATION FOR REVERSION		Php 1,301,518.00

We hereby certify jointly under oath that the above Certified Statement of Unexpended Allotment for Reversion is true and correct and available for Supplemental Appropriations.

Local Finance Committee


ZENAIDA C. SALANG
 RC III / ICO


ARSENIA C. FIESTA
 Mun. Budget Officer


MELODY L. CADACIO
 Municipal Accountant


BERNARDITA S. CABRERA
 MPDC / OIC

STATEMENT OF FUND ALLOCATION BY SECTOR CY 2017

LGU: **NARVACAN**

Particulars 1	Account Code 2	General Public Services 3	Social Services 4	Economic Services 5	Other Services 6	Total 7
Creation of Gov't Dept. Head I SG – 24/1		661,678.00				661,678.00
Creation of Social Welfare Aide –SG 4/1			121,772.00			121,772.00
Monetization		200,000.00		160,000.00		360,000.00
TOTAL APPROPRIATIONS		861,678.00	121,772.00	160,000.00		1,147,450.00

Certified Correct:

ARSENIA C. FIESTA
Local Budget Officer

MELODY CADACIO
Municipal Accountant

Approved by:

ZURIEL S. ZARAGOZA
Local Chief Executive

STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2017

Narvacan , Ilocos Sur
Province/City/Municipality

Implementing Office	Particulars / Purpose	AIP Code	Object of Expenditure	Period of Implementation July1 –Dec. 31 2017	Account Code	Amount
Public Employment Service Office (PESO)	Creation of Government Department Head SG – 24/1	(1)	Personal Services:		(10)	
			Salary	336,833.00		336,833.00
			Life & Ret. Ins. Cont.	40,420.00		40,420.00
			Pag – ibig Cont.	700.00		700.00
			Philhealth Cont.	3,537.00		3,537.00
			State Insurance	700.00		700.00
			Mid – Year & Year End Bonus	96,238.00		96,238.00
			Cash Gift	5,000.00		5,000.00
			PERA	12,000.00		12,000.00
			Representation Allowance	44,625.00		44,625.00
			Transportation Allowance	44,625.00		44,625.00
			TOTAL PS	586,678.00		586,678.00
			MOOE:			
			Travelling Expense	20,000.00		20,000.00
			Office Supplies Expense	20,000.00		20,000.00
Rep. & Maint. of Office Equipt.	20,000.00		20,000.00			
Training & Seminar Expense	15,000.00		15,000.00			
Total MOOE	75,000.00		75,000.00			

DSWD	Social Welfare Aide SG -4/1	(1)	Personal Services: Salary Life & Ret. Ins. Cont. Pag - ibig Cont. Philhealth Cont. State Ins. / ECC Mid - Year & Year End Cash Gift PERA Clothing TOTAL PS	69,363.00 8,324.00 700.00 867.00 700.00 19,818.00 5,000.00 12,000.00 5,000.00 121,772.00	(10)	69,363.00 8,324.00 700.00 867.00 700.00 19,818.00 5,000.00 12,000.00 5,000.00 121,772.00
DA	Monetization of Leave Credits	(1)	Personal Services	160,000.00	(10)	160,000.00
MBO	Monetization of Leave Credits	(1)	Personal Services	200,000.00	(10)	200,000.00
TOTAL SUPPLEMENTAL APPROPRIATIONS						1,143,450.00

TOTAL PS APPROPRIATION	-	1,068,450.00
MOOE	-	<u>75,000.00</u>
Grand Total Appropriations	-	1,143,450.00
Unappropriated Balance	-	158,068.00

Prepared by:



ARSENIA C. FIESTA
Local Budget Officer

Approved by:



ZURIEL S. ZARAGOZA
Local Chief Executive

PERSONAL SERVICES COMPUTATION BY 2017

Actual Income FY 2016	-	Php 581,980,401.54
Regular Actual Income 2016	-	Php 286,499,190.54
x 45 % Personal Services Cap.	-	Php 128,924,635.74
Less: Budget Year 2017 PS App.	-	<u>Php 52,976,557.00</u>
Total Available PS Cost	-	Php 75,948,278.74

Prepared by:


ARSENIA C. FIESTA
Municipal Budget Officer