



Republic of the Philippines
Province of Ilocos Sur
Municipality of Narvacan



OFFICE OF THE SANGGUNIANG BAYAN 2019-2022

Vice Mayor/Presiding Officer:

HON. PABLITO V. SANIDAD, SR.

Sangguniang Bayan Members:

HON. EDNA C. SANIDAD

HON. JOSEPH A. TEJADA

HON. JOVENNIANO B. AMPO, JR.

HON. CHARITO C. VILORIA

HON. BERNADETTE C. LIM

HON. LORETO C. CABALLES

HON. EMILIANO C. CLARIN

HON. REINA ALREX V. ANTOLIN

ABC President:

HON. ROMULO C. REA
(on home quarantine)

SK Federated President:

HON. JOEMAR GREY A. CABICO

Attested:

MARIBEL C. CORRALES
SB Secretary

Approved:

HON. LUIS "CHAVIT" C. SINGSON
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE 33RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS SUR HELD ON SEPTEMBER 1, 2020 AT THE MUNICIPAL SESSION HALL

ORDINANCE NO. 42
Series of 2020

AN ORDINANCE PROVIDING BASIC REQUIREMENTS FOR THE ISSUANCE OF LOCATIONAL CLEARANCE

BE IT ENACTED by the Sangguniang Bayan of Narvacan, Ilocos Sur in session duly assembled that:

SECTION 1. Title

This Ordinance shall be known as "*AN ORDINANCE PROVIDING BASIC REQUIREMENTS FOR THE ISSUANCE OF LOCATIONAL CLEARANCE*".

SECTION 2. Declaration of Policy

It is hereby declared to be the policy of the State to safeguard life, health, property, and public welfare, consistent with the principles of sound environmental management and control; and to this end make it the purpose of this Ordinance to provide for all buildings and structures, a framework of minimum standards and requirements to regulate and control their location, site, design, quality of materials, construction, use, occupancy, and maintenance.

SECTION 3. Scope and Application

This Ordinance shall apply to individuals, firms, corporations or government entities with lot or property within the Municipality who have the intention to apply for Building Permit. A locational/zoning clearance shall be secured from the Municipal Planning and Development Office before the start of construction to ensure that the building is allowed in the chosen location and is in conformity with the Comprehensive Land Use Plan and Zoning Ordinance of the Municipality. No Building Permit shall be issued without a valid Locational Clearance.

Upon issuance of a Locational Clearance, the grantee thereof shall have one year within which to commence or undertake the use, activity or development covered by such clearance on his property. Non-use of said clearance within said period shall result in its automatic expiration or cancellation and the grantee shall not proceed with his project without applying for a new clearance.



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SECTION 4. Locational Clearance Requirements

The following shall be the basic requirements for the issuance of Locational Clearance:

- 1) Duly accomplished and notarized **APPLICATION FORM**
- 2) Requirements relative to **RIGHT OVER LAND**
 - a. Photocopy of the **Certificate of Title**, in case registered in the name of the applicant
 - b. Original Certified True Copy of the **Tax Declaration** issued not earlier than three (3) months upon filing of application
 - c. In the absence of Certificate of Title in the name of applicant, submit pro-forma affidavit
- 3) **VICINITY MAP** showing the existing land uses within the prescribed radius from the boundary of the subject title
 - a. **For Regular Projects** – minimum of 100 meter radius (the map need not be drawn to scale provided that relative distances of existing land uses to the project site of boundaries are indicated)
 - b. **For Special Projects** – minimum of one (1) kilometre radius and should be drawn to scale
- 4) **SITE DEVELOPMENT PLAN** showing the project site lot area boundaries and dimensions of proposed structures/improvements within the project site
- 5) **Detailed Cost of Materials and Specifications** signed and sealed by a licensed Civil Engineer/Architect with conformity of the owner

SECTION 5. Other Requirements

When there is a representative to apply for the project, an authorization letter shall be made by the applicant with a photocopy of his/her Identification Card.

For special projects like, piggery, poultry, funeral parlor, etc., or those that pose adverse effect on the zone or community, all documentary requirements and guidelines imposed by the Housing and Land Use Regulatory Board (HLURB) and the Sanitation Code of the Philippines shall be submitted.



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SECTION 6. Penal Provision

Failure without just cause to secure Locational Clearance prior to the start of the project shall be meted the fine fixed on the schedule of administrative fines.

SECTION 7. Separability Clause

If, for any reason or reasons, any part or provision of this Ordinance shall be held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby, shall continue to be in full force and effect.

SECTION 8. Repealing Clause

All ordinances, rules or regulations in conflict with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 9. Effectivity Clause

This Ordinance shall take effect immediately upon its approval.

ENACTED.