



OFFICE OF THE SANGGUNIANG BAYAN 2019-2022

Vice Mayor/Presiding Officer:

HON. PABLITO Y. SANIDAD, SR.

Sangguniang Bayan Members:

HON. EDNA C. SANIDAD

HON. JOSEPH A. TEJADA

HON. JOVENNIANO B. AMPO, JR.

HON. CHARITO C. VILORIA

HON. BERNADETTE C. LIM

HON. LORETO C. CABALLES

HON. EMILIANO C. CLARIN

HON. REINA ALEXA V. ANTOLIN

ABC President:

HON. ROMULO C. REA

SK Federated President:

HON. JOEMARGREY A. CABICO

Attested:

MARIBEL C. CORRALES
SB Secretary

Approved:

HON. LUIS "CHAVIT" C. SINGSON
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE 32ND REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS SUR HELD ON AUGUST 24, 2020 AT THE MUNICIPAL SESSION HALL

APPROPRIATION ORDINANCE NO. 41

Series of 2020

ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 4, SERIES OF 2020 INVOLVING AN AMOUNT OF THREE MILLION FIVE HUNDRED ELEVEN THOUSAND SIX HUNDRED THIRTY THREE PESOS (Php 3,511,633.00) FOR THE PAYMENT OF HAZARD PAY (COVID 19), TERMINAL LEAVE BENEFITS, SALARIES AND OTHER MOOEs

Be it ordained in Regular Session assembled:

Section 1. The Supplemental Budget of the Municipality of Narvacan, Ilocos Sur for Fiscal Year 2020 in the total amount of Three Million Five Hundred Eleven Thousand Six Hundred Thirty Three Pesos (Php 3,511,633.00) for the payment of hazard pay (COVID 19), terminal leave benefits, salaries and other MOOEs is hereby approved.

The documents consisting of the following are incorporated herein and made an integral part of this Ordinance:

1. The Appropriation For Reversion FY 2020 – Unexpended Allotment For Reversion January 1- December 31, 2020 duly signed by the Local Finance Committee.
2. Statement of Funding Source as certified by the Municipal Treasurer (OIC) and Municipal Accountant (OIC).
3. Statement of Supplemental Appropriation prepared by the Acting Budget Officer and approved by the Chief Executive.
4. Endorsement by the Human Resource and Management Officer (HRMO) for the creation of new positions.

Section 2. Sources of Funds. The sources of funds for the Supplemental Budget in the total amount of Three Million Five Hundred Eleven Thousand Six Hundred Thirty Three Pesos (Php 3,511,633.00) shall be as follows:

Beginning Balance P 0.00

Add: **Income Sources**
Unexpended Allotment
for Reversion (PS)

Salaries - Disapproved positions
(please see attached for details) **P 1,291,633.00**



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Appropriation Ordinance No. 41, Series of 2020

(MOOE - Office of the Mayor)

Consultancy	P	125,000.00
Other Professional Fees	P	1,500,000.00
Repairs and Maintenance – Other Machinery and Equipment	P	195,000.00
Training and Seminar Expense	P	100,000.00
Other Maintenance and Operation Expenses Other Services	P	300,000.00
<i>Sub Total</i>	P	2,220,000.00

TOTAL (Reverted funds available for appropriation)

P 3,511,633.00

Section 3. Use of Funds. The amount of Three Million Five Hundred Eleven Thousand Six Hundred Thirty Three Pesos (Php 3,511,633.00) is hereby appropriated for the Supplemental Budget of the Municipality of Narvacan, Ilocos Sur, as follow:

PARTICULARS	OBJECT OF EXPENDITURE	AMOUNT
Office of the Mayor	PS	
Attorney II SG 18	Salaries and Wages	179,175.00
	Life and Retirement Insurance Contribution	21,501.00
	Philhealth Contribution	2,688.00
	ECC	500.00
	Pag-ibig Contribution	500.00
	Cash Gift	2,000.00
	PERA	10,000.00
	<i>Sub Total (August 1-Dec. 31, 2020)</i>	216,364.00
Information Systems Analyst II SG 16	Salaries and Wages	119,360.00
	Life and Retirement Insurance Contribution	14,324.00
	Philhealth Contribution	1,791.00
	ECC	400.00
	Pag-ibig Contribution	400.00
	Cash Gift	1,500.00
	PERA	8,000.00
	<i>Sub Total (Sept. 1- Dec. 31, 2020)</i>	145,775.00



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Municipal Mayor

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Appropriation Ordinance No. 41, Series of 2020

Administrative Assistant IV (Bookbinder IV) SG 10	Salaries and Wages Life and Retirement Insurance Contribution Philhealth Contribution ECC Pag-ibig Contribution Cash Gift PERA Sub Total (Sept. 1– Dec. 31, 2020)	68,744.00 8,250.00 1,032.00 400.00 400.00 1,500.00 8,000.00 88,326.00
Administrative Aide IV (Driver II) SG 4	Salaries and Wages Life and Retirement Insurance Contribution Philhealth Contribution ECC Pag-ibig Contribution Cash Gift PERA Sub Total (Sept. 1– Dec. 31, 2020)	46,944.00 5,634.00 705.00 400.00 400.00 1,500.00 8,000.00 63,583.00
	Hazard Pay(Covid 19 - March 16, 2020 to April 30, 2020) Rate: P 100.00/day per person for regular employees	169,267.37
Accounting and Auditing Office		
Administrative Assistant II (Accounting Clerk III) SG 8	Salaries and Wages Life and Retirement Insurance Contribution Philhealth Contribution ECC Pag-ibig Contribution Cash Gift PERA Sub Total (Sept. 1– Dec. 31, 2020)	59,516.00 7,142.00 893.00 400.00 400.00 1,500.00 8,000.00 77,851.00
	Terminal Leave Benefits	11,455.35
Municipal Assessor's Office		
Office of the Municipal Engineer		
Administrative Aide V (Carpenter II (A)) SG 5	Salaries and Wages Life and Retirement Insurance Contribution Philhealth Contribution ECC Pag-ibig Contribution Cash Gift PERA Sub Total (Sept. 1– Dec. 31, 2020)	49,780.00 5,974.00 747.00 400.00 400.00 1,500.00 8,000.00 66,801.00



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Sangguniang Bayan Members:

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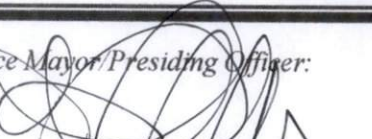
Appropriation Ordinance No. 41, Series of 2020

Municipal Social Welfare and Development Office		
Social Welfare Aide SG 4	Salaries and Wages	46,944.00
	Life and Retirement Insurance Contribution	5,634.00
	Philhealth Contribution	705.00
	ECC	400.00
	Pag-ibig Contribution	400.00
	Cash Gift	1,500.00
	PERA	<u>8,000.00</u>
	<i>Sub Total (Sept. 1– Dec. 31, 2020)</i>	63,583.00
	Terminal Leave Benefits	15,318.01
Municipal Budget Office		
Administrative Aide IV (Budgeting Aide) SG 4	Salaries and Wages	46,944.00
	Life and Retirement Insurance Contribution	5,634.00
	Philhealth Contribution	705.00
	ECC	400.00
	Pag-ibig Contribution	400.00
	Cash Gift	1,500.00
	PERA	<u>8,000.00</u>
	<i>Sub Total (Sept. 1– Dec. 31, 2020)</i>	63,583.00
Treasurer's Office	Terminal Leave Benefits	309,726.27
	TOTAL PS	1,291,633.00
Office of the Mayor	MOOE	
	Miscellaneous Awards/Rewards Expenses	1,500,000.00
	Fidelity Bond	95,000.00
	Printing and Publication Expenses	<u>225,000.00</u>
	<i>Sub Total</i>	1,820,000.00
Market/Mall Enterprise	Insurance Expense	400,000.00
	TOTAL MOOE	2,220,000.00
	TOTAL APPROPRIATIONS	3,511,633.00



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HON. PABLITO V. SANIDAD, SR.

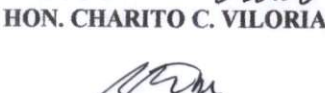
Sangguniang Bayan Members:


HON. EDNA C. SANIDAD


HON. JOSEPH A. TEJADA

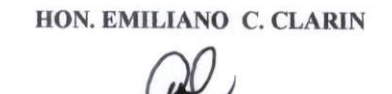

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Attested:


MARIBEL C. CORRALES
SB Secretary

Approved:


HON. LUIS "CHAVIT" C. SINGSON
Municipal Mayor

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Appropriation Ordinance No. 41, Series of 2020

Section 4. Separability Clause. If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. Upon urgent certification of the Mayor and motion unanimously approved suspending the rule on the 3-day reading of Ordinances, this Ordinance shall be effective immediately upon approval.

Section 6. Effectivity. The provisions of this Ordinance shall take effect immediately upon approval.

ENACTED.

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

(SB No. 4)

Municipality of Narvacan

Implementing Office	Particulars/ Purpose	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)
Office of the Mayor		PS		
Attorney II SG 18		Salaries and Wages		179,175.00
		Life and Retirement Insurance Contribution		21,501.00
		Philhealth Contribution		2,688.00
		ECC		500.00
		Pag-ibig Contribution		500.00
		Cash Gift		2,000.00
		PERA		10,000.00
		Sub Total (August 1 - December 31, 2020)		216,364.00
Information Systems Analyst II SG 16		Salaries and Wages		119,360.00
		Life and Retirement Insurance Contribution		14,324.00
		Philhealth Contribution		1,791.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		145,775.00
Administrative Assistant IV (Bookbinder IV) SG 10		Salaries and Wages		68,744.00
		Life and Retirement Insurance Contribution		8,250.00
		Philhealth Contribution		1,032.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		88,326.00
Administrative Aide IV (Driver II) SG 4		Salaries and Wages		46,944.00
		Life and Retirement Insurance Contribution		5,634.00
		Philhealth Contribution		705.00
		ECC		400.00

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

(SB No. 4)

Municipality of Narvacan

Implementing Office	Particulars/ Purpose	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		63,583.00
		Hazard Pay (Covid 19 - March 16, 2020 to April 30, 2020) Rate: P 100.00/day per person for regular employees		169,267.37
Accounting and Auditing Office				
Administrative Assistant II (Accounting Clerk III) SG 8		Salaries and Wages		59,516.00
		Life and Retirement Insurance Contribution		7,142.00
		Philhealth Contribution		893.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		77,851.00
Municipal Assessor's Office				
		Terminal Leave Benefits		11,455.35
Office of the Municipal Engineer				
Administrative Aide V (Carpenter II(A)) SG 5		Salaries and Wages		49,780.00
		Life and Retirement Insurance Contribution		5,974.00
		Philhealth Contribution		747.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		66,801.00

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

(SB No. 4)

Municipality of Narvacan

Implementing Office	Particulars/ Purpose	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)
Municipal Social Welfare and Development Office				
Social Welfare Aide SG 4		Salaries and Wages		46,944.00
		Life and Retirement Insurance Contribution		5,634.00
		Philhealth Contribution		705.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		63,583.00
		Terminal Leave Benefits		15,318.01
Municipal Budget Office				
Administrative Aide IV (Budgeting Aide) SG 4		Salaries and Wages		46,944.00
		Life and Retirement Insurance Contribution		5,634.00
		Philhealth Contribution		705.00
		ECC		400.00
		Pag-ibig Contribution		400.00
		Cash Gift		1,500.00
		PERA		8,000.00
		Sub Total (September 1 - December 31, 2020)		63,583.00
Treasurer's Office		Terminal Leave Benefits		309,726.27
		TOTAL PS		1,291,633.00
Office of the Mayor		MOOE		
		Miscellaneous Awards/Rewards Expenses		1,500,000.00
		Fidelity Bond		95,000.00
		Printing and Publication Expenses		225,000.00
		Sub Total		1,820,000.00

STATEMENT OF SUPPLEMENTAL APPROPRIATIONS

(SB No. 4)

Municipality of Narvacan

Implementing Office	Particulars/ Purpose	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)
Market/Mall Enterprise		Insurance Expense		400,000.00
		TOTAL MOOE		2,220,000.00
		TOTAL APPROPRIATIONS		3,511,633.00

Prepared by:


FELY C. TACATA

Acting Municipal Budget Officer

Approved by:

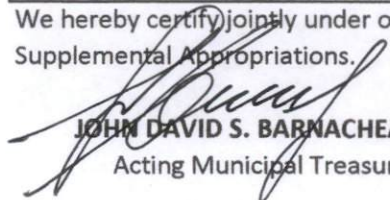

HON. LUIS "CHAVIT" SINGSON
Municipal Mayor

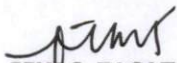
SUPPLEMENTAL BUDGET NO. 4

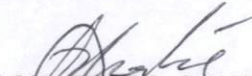
**GENERAL FUND
FY 2020
APPROPRIATION FOR REVERSION**

OFFICE/POSITION	UNEXPENDED ALLOTMENT FOR REVERSION JANUARY 1 -DECEMBER 31, 2020		
		SALARY	TOTAL
MAYOR'S OFFICE			
Local Disaster Risk Reduction Management Officer II SG 15		326,940.00	
Information System Analyst II SG 16		358,080.00	
ACCOUNTING & AUDITING OFFICE			
Administrative Assistant II (Accounting Clerk III) SG 8		119,032.00	
MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE			
Social Welfare Aide SG 4		140,832.00	
MUNICIPAL BUDGET OFFICE			
Administrative Aide IV (Budgeting Aide) SG 4		93,888.00	
MUNICIPAL HEALTH OFFICE/RHU			
Medical Technologist I SG 11		156,212.00	
Dental Aide SG 4		96,649.00	1,291,633.00
TOTAL APPROPRIATION FOR REVERSION			1,291,633.00

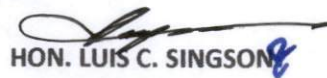
We hereby certify jointly under oath that the above Certified Statement of Allotment for Reversion is true and correct and available for Supplemental Appropriations.


JOHN DAVID S. BARNACHEA, CPA
 Acting Municipal Treasurer


FELV C. TACATA
 Acting Municipal Budget Officer


ATTY. MA. ELLEN D. CABATU, CPA
 Acting Municipal Accountant

Attested by:


HON. LUIS C. SINGSON
 Municipal Mayor