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Republic of the Philippines Province of Ilocos Sur MUNICIPALITY OF NARVACAN

OFFICE OF THE SANGGUNIANG BAYAN

107th Regular Session Held at the Sangguniang Bayan Session Hall On January 30, 2001

> RESOLUTION NO. 98-139-A Series of 2001

RESOLUTION CREATING THE POSITION OF COMMUNITY AFFAIRS OFFICER III OF THE LOCAL GOVERNMENT UNIT OF NARVACAN, ILOCOS SUR

WHEREAS, the Municipal Administration must sustain development programs that benefit the whole community;

WHEREAS, the Municipal Administration recognizes the need of the services of a Community Affairs Officer III who will:

- a. coordinates programs and public service affairs with other government and nongovernment organizations;
- b. does liaison works with Barangay Officials regarding community affairs;
- c. conceptualizes information strategies and materials to support community programs of the Municipal Administration;
- d. drafts communications and other official correspondences assigned by the Municipal Mayor; and
- e. does other related functions that may be assigned by the Municipal Mayor from time to time.

NOW THEREFORE, on motion duly seconded by the Body, BE IT RESOLVED AS IT IS HEREBY RESOLVED to create the position of Community Affairs Officer III with corresponding salary grade 18.

RESOLVED FINALLY that copies of this Resolution be forwarded to all concerned parties for their information and appropriate action.

PASSED AND APPROVED.

Certified Correct:

TERESO B. COPIOZO JR. Vice Mayor/Presiding Officer

Attested:

RUBEN D. CACHOLA SB Secretary

CONFORME:

KGD. OSCAR R. POTENCION

KGD. TRIUMPHANTE F. VILORIA JR.

KGD. LORETO G. CAR

KGD MARGARITO A TEJADA

KGD. TEO M. CABREROS

KGD RAFAEL C. CACHOLA

KGD ROSALINDA C. CABANILLA

KGD. JACINTO C. GARCES ABC President

KGD. ERROL Z. AQUINO SKF President

Approved:

Charito S. ZARAGOZA JW-Municipal Mayor