

Republic of the Philippines

Province of Ilocos Sur

MUNICIPALITY OF NARVACAN

OFFICE OF THE SANGGUNIANG BAYAN

7th Regular Session

Held at the Sangguniang Bayan Session Hall

On 16 August 2004

RESOLUTION NO. 04-12

Series of 2004

**RESOLUTION GRANTING ACCREDITATION TO THE BARANGAY BANTAY
ABOT SENIOR CITIZENS ORGANIZATION OF NARVACAN, ILOCOS SUR**

WHEREAS, the members of the Municipal Council duly recognize the important roles non-government organizations play in the development of communities;

WHEREAS, pursuant to the provisions of Section 34 of RA 7160 otherwise known as the Local Government Code, which mandates the Local Government Unit to promote the establishment and operation of people and non-government organizations to become active partners of the LGU in the pursuit of local autonomy;

WHEREAS, after careful deliberations and evaluation of pertinent papers submitted to the Body, the Barangay Bantay Abot Senior Citizens Organization is found eligible for accreditation by this Body;

NOW THEREFORE, on motion of Kgd. Teofilo Cabrerros, duly seconded by the Body, BE IT RESOLVED AS IT IS HEREBY RESOLVED to grant accreditation to the Barangay Bantay Abot Senior Citizens Organization of Narvacan, Ilocos Sur;

RESOLVED FURTHER that copies of this Resolution be forwarded to all concerned parties for their information and appropriate actions.

PASSED AND APPROVED.

Certified Correct:



EMMA J. CABOTAGE

Acting Presiding Officer/SB Member

Attested:



RUBEN D. CACHOLA

SB Secretary

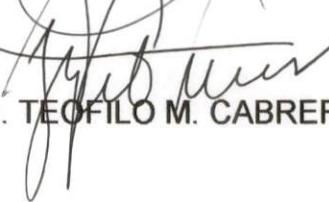
CONFORME:


KGD. RAFAEL C. CACHOLA


KGD. JOSE T. CORRALES JR.



KGD. MARGARITO A. TEJADA

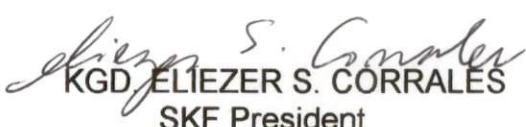

KGD. OSCAR R. POTENCION


KGD. TEOFILO M. CABREROS


KGD. ROSALINDA C. CABANILLA

KGD. IRVIN R. LIM


KGD. JACINTO C. GARCÉS
ABC President


KGD. ELIEZER S. CORRALES
SKF President

Approved:


EDGARDO D. ZARAGOZA
Municipal Mayor

Republic of the Philippines
Province of Ilocos Sur
Municipality of Narvacan
BARANGAY BANTAY ABCT

12 April 2004

Hon. Teofilo Cabreros
Committee Chairman
Committee on Social Welfare
Sangguniang Bayan ng Narvacan
Narvacan, Ilocos Sur

Sir:

In behalf of Barangay Bantay Abot Senior Citizens Organization (BBASCO), I have the honor to request your favorable endorsement of our organization for accreditation from the Narvacan Municipal Social Welfare Office, having satisfied all the necessary requirement.

Attached hereto are the following papers in compliance with the guidelines on senior citizens organization.

1. List of Officers
2. List of Members
3. Constitution and By-Laws.

Thank you very much.

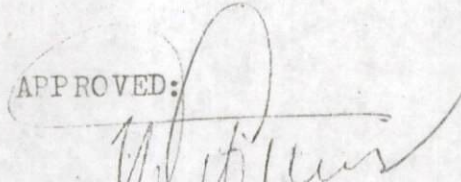
Very truly yours,



Pacita Quijano
BBASCO President

1- copy received = DKG - 1 copy
5-18-04 *[initials]*
= SB - 2 copies
[Signature]
5-19-04

APPROVED:


Hon. Teofilo Cabreros
Sangguniang Bayan
Narvacan, Ilocos Sur

BANTAY ABOT SENIOR CITIZEN OFFICERS

PRESIDENT:

Pacita Quijano

VICE PRESIDENT:

Francisco Llanes

SECRETARY:

Teresita Santos

ASST. SECRETARY:

Crispulo Antonio

TREASURER:

Josefina Cristal

ASST. TREASURER:

Lucila Cabrales

BUS. MANAGERS:

Benvienido ESpiritu
Felipe Cabonce

P.R.O.;

Jovencio Cabasal
Alberto Pascual

AUDITORS:

Alfredo Antonio
Remegio Cabatic

ADVISERS:

Florida Panem
Lucia Cabrales
Cresencia Navarro

10 waco, Liana
49 Fama, Felicidad
17 Fama, Benedicto

April 20, 1960
Nov. 8, 1936

Single
Married
Married

APPLICATION FORM FOR ACCREDITATION OF NGO

PROJECTS clean & green **COST** Saranay **BENEFICIARIES** community **STATUS** on going

PROJECT FINANCING/SCHEMES/SOURCE None

Organization still new

Services/NGOs/POs/Private Sector provide can participate in (Section 17 of RA 7160)

List if members within the LGU:

community development

Linkages: (Check level and specify)

- Provincial
- Regional
- National
- International

We hereby certify to the correctness of above information

Teresita Santos
 Teresita Santos
 Secretary

Attested: *Paola C. Quijano*
 Paola C. Quijano
 President NOTED:

NAME OF NGO: Senior Citizens Organization
 ADDRESS: Bantay Abot, Narvacan, Ilocos Sur
 Tel. No. :
 Date Organized : January 11, 2004
 Date Registered:

Registering Agency (Please check box)
 Securities and Exchange Commission
 Cooperative Dev't Authority
 Dept. of Labor & Employment
 DSWD
 Others

NGO Organization Level (Please check)

- Community Based
- Chapter
- Affiliate of a larger NGO
- Others

Sectors Represented:

- Community Based
- Business Sector
- People's
- Cooperatives
- Others

No. of Members: 47 + 9 (12 donors)

Purposes/Objectives. (Please use additional sheet necessary to avail the benefits of the Senior Citizens

clean environment.

Republic of the Philippines
Province of Ilocos Sur
Municipality of Narvacan
BARANGAY BANTAY ABOT

OFFICE OF THE SENIOR CITIZENS

EXCEPRTS FROM THE MINUTES OF THE BBASCO EMERGENCY MEETING HELD
ON MAY 09, 2004, AT THE BARANGAY HALL OF BANTAY ABOT, NARVACAN,
ILOCOS SUR.

Present:

Pacita Quijano	- President
Francisco Lllanes	- Vice President
Teresita Santos	- Secretary
Crispulo Antonio	- Asst. Secretary
Josefina Cristal	- Treasurer
Lucila Cabrales	- Asst. Treasurer
Benvenuto Espiritu	- Bus. Manager
Felipe Cabonce	- Bus. Manager
Jovencio Cabasal	- P.R.O.
Alberto Pascual	- P.R.O.
Alfredo Antonio	- Auditors
Rengio Cabatic	- Auditor
Florida Panem	- Adviser
Lucia Cabrales	- Adviser
Cresencia Navarro	- Adviser

RESOLUTION NO. 01
Series of 2004

RESOLUTION REQUESTING THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS
SUR, FOR ACCREDITATION.

Whereas, the Senior Citizens of Bantay Abot had been organized
in January 11, 2004 with the election of its officers;

Whereas, the members had agreed to inform the officials of the
local government of Narvacan, Ilocos Sur in order for
them to be recognized;

Whereas, the members of this organization desire to be accredited
by the Sangguniang Bayan of Narvacan, Ilocos Sur;

NOW THEREFORE, this organization hereby
RESOLVED as it is hereby RESOLVED to request the SB of
Narvacan, Ilocos Sur for Accreditation;
RESOLVED finally to forward this Resolution to the SB
for consideration and approval.

APPROVED UNANIMOUSLY THIS 9th of MAY 2004.

I hereby certify to the correctness of the above
Resolution.

Teresita Santos
TERESITA SANTOS
BBASCO Secretary

Attested: *[Signature]*
PACITA QUIJANO
BBASCO President

ARTICLE III

NAME OF EMPLOYER AND PLACE OF OPERATION

- SECTION 1 The definite employer is the Senior Citizens Center of the DSWD Municipal Office of Narvacan. The place of operation is at Barangay Bantay Abot, Narvacan, Ilocos Sur.

ARTICLE IV

MEMBERSHIP

- SECTION 1 COMPOSITION
The governing body of BBASCO shall be composed of the EXECUTIVE BOARD which shall consist of the following: President, Vice President, Secretary, Asst. Secretary, Treasurer, Asst. Treasurer, Auditor, Asst. Auditor, PRO, Asst. PRO, Business Manager, Asst. Business Manager, Board Members and Advisers. Only citizen and permanent resident of the barangay who reach the age sixty (60) years old shall become members.

- SECTION 2 VOTING RIGHTS:
All members can exercise his/her right to vote during regular and special meetings.

- SECTION 3 All elected officials of the organization shall upon assumption to office, take an oath of office or affirmation in the prescribe form duly subscribed before a person authorized to administer oath.

Copies of the oath or affirmation shall be file and preserved in the office of the DSWD of Narvacan, Ilocos Sur.

- SECTION 4 TERMINATION OF MEMBERS:
Any members is terminated if he/she travels abroad without permission, voluntarily resigns and in case of death.

ARTICLE V

FEES, DUES, FINES AND OTHER PAYMENTS

- SECTION 1 There shall be a monthly contribution of Five Pesos (P5.00) and membership fee of Fifty Pesos (P50.00).
- SECTION 2 All amounts collected shall constitute of the General Fund of BBASCO to be applied to the operational and organizational expenses of the organization as may be authorized by the Executive Board.
- SECTION 3 Special or other extraordinary fees shall be made only upon majorily vote during general meeting.
- SECTION 4 All payments of fees and other contributions by a member shall be evidenced by a receipt of recorded in the log-book signed by the treasurer and entered into the records of the organization to be kept and maintain for the purpose.

SECTION 5 Every expenditures of funds of the BBASCO shall be evidenced by a receipt from the person to show the payment is made which shall state the date, place and purpose of such payment.

Such receipt shall form part of the financial record of the organization.

SECTION 6 The book of accounts and other records of the financial activities of the organization shall be open for inspection by any officer or member anytime during office hours.

ARTICLE VI

OFFICERS

SECTION 1 The governing body of BBASCO shall be Executive Board composed of the duly elected and appointed officers.

SECTION 2 The Executive Board shall administer the BBASCO affairs, formulate policies, and implement programs to effectively carryout objectives of the organization, and manage all the monies and properties of the organization.

SECTION 3 The Executive Board shall consist of the following:

- President
- Vice President
- Secretary
- Asst. Secretary
- Treasurer
- Asst. Treasurer
- Auditor
- Asst. Auditor
- PRO
- Asst. PRO
- Business Manager
- Asst. Business Manager
- Board Members
- Advisers

SECTION 4 The officers of BBASCO shall hold^{office} for a period of three (3) years from the date of their election until their successor shall have been elected or qualified.

SECTION 5 Vacancies in the Executive positions shall be filled up by the Board by appointing any member in good standing of the organization. The said appointee shall hold office in acting capacity for the unexpired term of office of the immediate predecessor or until special election therefore as authorized by the governing body.

ARTICLE VII

DUTIES AND POWERS

SECTION 1 The President shall be the Executive Officer of BBASCO. His powers and duties shall include the following:

- A.) Preside over all meetings and deliberations of the Executive Board and of the general membership;
- B.) Appoint all members of the standing committee of BBASCO with the concurrence of the majority of the Executive Board;
- C.) Exercise general supervision over all the activities of the association;

- D.) Call special meeting of the organization or Executive Board whenever he/she deems necessary;
- E.) Sign, indorse and deliver all checks, draft bills of exchange, promissory notes and order of payments in the name and in behalf of the organization together with the treasurer;
- F.) Serve as official spokesman of BBASCO.

SECTION 2

The Vice President shall perform the duties and functions of the President in case of the latter's absence, disability, death or resignation. He/She shall perform functions that may be assigned to her/him by the President.

Coordinate with the President regarding all matters of the association.

Assist in maintaining peace and order during meeting and other affairs of BBASCO for security purposes.

Perform such duties as determined by the Board.

SECTION 3

The Secretary shall perform the following:

- A.) Keep complete records and minutes of all meetings of Executive Board and the general membership;
- B.) Keep book of minutes of the resolution and a continuing registration of all members of BBASCO.
- C.) Prepare and give all notices required by law or Constitution of BBASCO as well as notices of all meetings;
- D.) Take down minutes of all meetings of the general membership and of the Executive Board;
- E.) Perform such other duties as maybe prescribed by the Board or by the President.

SECTION 4

The Treasurer shall:

- A.) Be the custodian of all funds and properties of BBASCO
- B.) Sign and pay all vouchers covering obligations legally incurred and authorized;
- C.) Collect and Keep an accurate up-to-date records of books of all receipts and expenditures which shall be opened for inspection to any member during office hours only;
- D.) Perform such other related functions as may be prescribed by the Board.

SECTION 5

The Auditor shall see to it that all accounts and books of BBASCO are properly kept and shall make full detailed and periodic audit of all funds and the accounts of the organization and shall certify this to the President in a report which shall be in writing.

SECTION 6

The Press Relation Officer shall take charge of all business affairs of BBASCO.

ARTICLE VIII
DUTIES AND RIGHTS OF THE MEMBERS

SECTION 1 Duties of Members

- A.) Pay the membership fee and other contributions maybe determined by the general membership on the recommendation of the Executive Board;
- B.) Attend regularly in every meeting as maybe called by the President or the Executive Board;
- C.) Participate and cooperate in the dissemination of government programs for the benefit and progress of the organization as well as the community as a whole;
- D.) Promote the aim and objectives of BBASCO for the success and welfare of co-members;
- E.) Obey the rules and regulations provided for this By-Laws and the decision and policies of the Executive Board.

SECTION 2 Right of the Members: Every member in good standing shall have the following rights:

- A.) All members can exercise his right to vote during regular or special meetings;
- B.) To vote on all matters brought during meetings;
- C.) Participate in the deliberation during membership meetings;
- D.) Seek any elective position;
- E.) Inspect and examine the books of accounts and other records of BBASCO.

ARTICLE IX
MEETINGS OF THE MEMBERS

SECTION 1 Place and Date: The regular meeting of the organization is once a month which shall be on the second Sunday of the month at the Barangay Hall unless written notice of such meeting should fix another place and date.

The meetings shall start at 1:00 in the afternoon.

SECTION 2 Notice: Written notice of the meeting shall be send to each officer at least two (2) days prior to the date of such meeting.

SECTION 3 Special Meeting: Special meeting of the organization may be called by the President at his discretion. A written notice of the meeting stating the day, time and place and the purpose shall be served to every officer before the date of such special meeting.

SECTION 4 Proxy: Voting by proxy is not allowed.

- SECTION 5 Quorum: Except when a greater proportion is required here-
in or by law, a majority vote shall prevail at meeting
and deliberations. A majority of the members of the orga-
nization shall constitute a quorum to officially transact
a business.
- SECTION 6 Minutes of the Meeting: Minutes of all meetings shall be
kept and carefully preserved as a record of the business
transaction. The minutes shall contain such entries as
may be required by law.
- SECTION 7 Absences: Any officer or member who absent himself from
a meeting shall be fined unless he/she is sick in the
amount of Fifty Pesos (P50.00).

ARTICLE X
AMENDMENTS

- SECTION 1 Proposals for amendments to this Constitution may be
made by the Executive Board.
- SECTION 2 No proposal shall be considered an amendments and become
a part of this Constitution until after the same shall be
ratified by all members of the organization.

Ratified during the Senior Citizen Assembly Meeting in
Antay Abot, Narvacan, Ilocos Sur on April 11, 2004.

Teresita F. Santos
TERESITA F. SANTOS
BBASCO Secretary

Attested:

Pacita Quijano
PACITA QUIJANO
BBASCO President

CONSTITUTION AND BY-LAWS

BARANGAY BANTAY ABOT SENIOR CITIZENS ORGANIZATION

P R E A M B L E

We, the senior citizens of Barangay Bantay Abot, invoking the benign aid of God in order to establish an organization that shall embody our ideals, cultivate our individual capabilities, promote our moral, socio and economic well-being, protect and uphold the senior citizens rights, do hereby promulgate and adopt this Constitution and By-Laws.

ARTICLE I

NAME AND DOMICILE

SECTION 1 This organization shall be known as the Barangay Bantay Abot Senior Citizens Organization hereinafter referred to as BBASCO.

SECTION 2 This organization shall be domiciled at the Barangay Social Welfare Office of Barangay Bantay Abot, Narvacan, Ilocos Sur.

The Barangay Social Welfare Office located at the Barangay Hall shall be the official residence of BBASCO.

ARTICLE II

DECLARATION OF OBJECTIVES

The organization commits itself to the pursuit of the following objectives:

SECTION 1 To establish an organization that will represent the senior citizens of the barangay in collective negotiations beneficial to its members.

SECTION 2 To act as extension arm of the Department of Social Welfare and Development (DSWD) in communicating and implementing the programs of the government for the promotion of the general welfare of all senior citizens.

SECTION 3 To plan and implement activities that enhance the physical, moral, social and spiritual development of the members.

SECTION 4 To uphold the protection of dignity, freedom, and protection against exploitation and abuse of elderly citizens.

SECTION 5 To arouse enthusiasm among members to become model, potential leaders, and useful citizens in the community.

SECTION 6 To instill to the members the spirit of voluntarism, cooperation and dignity.

SECTION 7 To promote fellowship, understanding and goodwill.

BARANGAY BANTAY ABOT
SENIOR CITIZEN MEMBER'S

NAMES	BIRTHDAY	CIVIL STATUS
1. ANTONIO, Alfredo M.	May 12, 1928	Married
2. ANTONIO, Caridad C.	November 24, 1930	"
3. ANTONIO, Crispulo M.	December 31, 1940	"
4. ANTONIO, Juanita M.	July 12, 1942	"
5. BURCENA, Jovita M.	February 15, 1939	"
6. CABANEL, Librada C.	July 20, 1934	"
7. CABANEL, Rodrigo B.	September 9, 1936	"
8. CABASA, Corazon C.	January 10, 1942	Widow
9. CABAIS, Juanita P.	May 9, 1936	"
10. CABAIS, Felimino C.	October 8, 1919	"
11. CABANILLA, EDITHA B.	January 19, 1940	Married
12. CABASAL, Jovencio P.	July 28, 1936	"
13. CABASAL, Teresita F.	July 25, 1938	"
14. CABATIC, Remigio P.	October 01, 1941	"
15. CABONCE, Apolinario B.	February 02, 1938	"
16. CABONCE, Felipe B.	June 06, 1940	"
17. CABONCE, Laurencia C.	December 15, 1941	Widow
18. CABRALES, Alfredo B.	December 25, 1919	Married
19. CABRALES, Eutropia c.	November 29, 1924	"
20. CABRALES, Jesus	February 02, 1925	Widow
21. CABRALES, Lucia C.	September 26, 1938	"
22. CABRALES, Lucila A.	July 26, 1930	Single
23. CAMBEL, Eusebia A.	December 10, 1914	Widow
24. CRISTAL, Josefina M.	June 11, 1934	Married
25. DE GUZMAN, Belen G.	April 28, 1923	"
26. DE GUZMAN, Pedro G.	October 05, 1918	"
27. ESPIRITU, Apolinaria	July 23, 1940	"
28. ESPIRITU, Benvinedo P.	March 23, 1936	Widow
29. ESPIRITU, Presca P.	August 28, 1909	Married
30. FAMA, Celedonio M.	March 29, 1935	"
31. FAMA, Flora C.	August 22, 1935	"
32. LLANES, Francisco	February 28, 1938	Widow
33. MINA, Lucina C.	March 27, 1939	"
34. NAVARRO, Cresencia T.	February 07, 1940	Single
35. PADAPAT, Lourdes C.	November 27, 1926	Widow
36. PADILLION, Beatriz P.	October 05, 1918	"
37. PANEM, Alberta C.	August 21, 1920	"
38. PANEM, Florida F.	February 02, 1940	"
39. PANEM, Primitiva C.	February 24, 1930	"
40. PASCUAL, Alberto C.	January 28, 1936	"
41. PASCUAL, Josefina P.	March 19, 1922	Married
42. REOTUTAR, Angelita C.	May 02, 1943	Widow
43. SANTOS, Teresita F.	July 20, 1938	"
44. SUPNET, Veneranda P.	November 14, 1923	"
45. QUIJANO, Pacita C.	September 16, 1939	"
46. TADEO, Rafaefa S.	October 10, 1918	"
47. Felisco, Cirilo C.	March 20, 1944	Single
48. Tadeso, Elena	April 20, 1920	Single
49. Fama, Felicidad	Nov. 8, 1936	Married
50. Fama, Benedicto	1932	Married
51. Daeguel, Diosdado		