



Republic of the Philippines  
Province of Ilocos Sur  
MUNICIPALITY OF NARVACAN

**OFFICE OF THE MUNICIPAL MAYOR**

ANGKUNING PANLALAWIGAN OFFICE  
PROVINCE OF ILOCOS SUR

18 AUG 2017  
RECEIVED

**FAYINNA PILAR ZARAGOZA-DELGADO**  
MUNICIPAL VICE MAYOR/ PRESIDING OFFICER

This is to certify that Resolution No. 18, Series Of 2017 - Resolution Creating Two (2) Positions In The Local Government Unit Of Narvacan, Ilocos Sur And Appropriating Fund Thereof is an urgent matter that needs to be passed by the Sanggunian Bayan of this Municipality to promote the welfare of the people.

This certification is issued this 1st day of August 2017 at Narvacan, Ilocos Sur.

**ZURIEL S. ZARAGOZA**  
Municipal Mayor



Republic of the Philippines  
Province of Ilocos Sur  
**MUNICIPALITY OF NARVACAN**

**OFFICE OF THE SANGGUNIANG BAYAN 2016-2019**

26<sup>th</sup> Regular Session  
Held at the SB Session Hall  
On August 7, 2017

**RESOLUTION NO. 18**  
**Series of 2017**

**RESOLUTION CREATING TWO (2) POSITIONS IN THE LOCAL GOVERNMENT UNIT OF NARVACAN, ILOCOS SUR AND APPROPRIATING FUND THEREOF**

**WHEREAS**, it is the policy of the Municipality to determine the offices, positions and salaries for the proper conduct of programs, projects, services and activities of the Municipal Government;

**WHEREAS**, for the judicious improvement of services to the people, the two (2) positions are created:

1. **Municipal Government Department Head I (Peso Manager) – SG 24**, New Item, under the **Public Employment Service Office** has a salary of **Three Hundred Thirty Six Thousand Eight Hundred Thirty Three Pesos (P336,833.00)** for the period of **July 2017 – December 2017**
2. **Social Welfare Aide – SG 4**, New Item, under the **Office of the Social Welfare and Development** with an annual salary of **One Hundred Twenty One Thousand Seven Hundred Seventy Two (121,772.00)** for the period of **July 2017 – December 2017**;

**NOW THEREFORE**, on motion duly seconded by the Body, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** to create two (2) positions in the Local Government Unit of Narvacan, Ilocos Sur ;

**WHEREAS**, after careful analysis and deliberations on the premises presented, on motion, duly seconded by the Body, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO. 05**  
**Series of 2017**

**BE IT ENACTED** by the Sangguniang Bayan that:

**Section 1.** The Members of the Sangguniang Bayan to appropriate the amount of Seven Hundred Eighty Three Thousand Four Hundred Fifty Pesos for the creation of two (2) new positions at the municipality of Narvacan to wit:

**Source:** General Fund

Current Operating Expenditures:

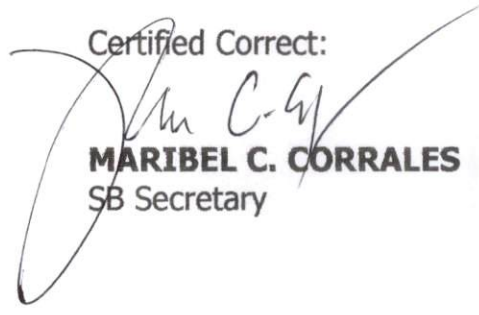
Personal Services	P 708,450.00
Total MOOE	P 75,000.00
<b>TOTAL APPROPRIATIONS</b>	<b>P 783,450.00</b>

**Section 2.** This Appropriation Ordinance shall take effect immediately upon approval.

**RESOLVED FURTHER** that copies of this Resolution be forwarded to all persons and parties concerned for their information and appropriate action.

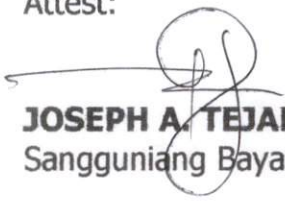
**PASSED AND APPROVED.**

Certified Correct:



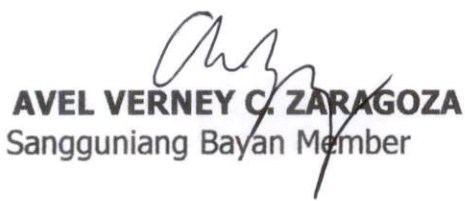
**MARIBEL C. CORRALES**  
SB Secretary

Attest:

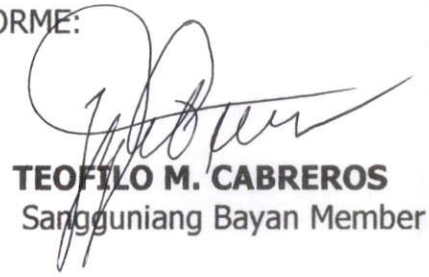


**JOSEPH A. TEJADA**  
Sangguniang Bayan Member/Presiding Officer

CONFORME:



**AVEL VERNEY C. ZARAGOZA**  
Sangguniang Bayan Member

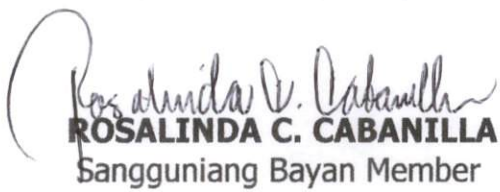


**TEOFILO M. CABRERROS**  
Sangguniang Bayan Member

**LUIS "CHAVIT" C. SINGSON**  
Sangguniang Bayan Member



**RAFAEL C. CACHOLA**  
Sangguniang Bayan Member



**ROSALINDA C. CABANILLA**  
Sangguniang Bayan Member



**BENEDIX BX DELA CUADRA**  
Sangguniang Bayan Member



**KAYSIE T. POTENCION**  
Sangguniang Bayan Member



**ROMULO C. REA**  
ABC President

Approved:



**ZURIEL S. ZARAGOZA**  
Municipal Mayor

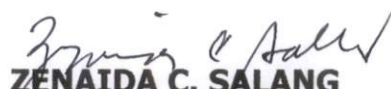
STATEMENT OF FUNDINGS SOURCES  
 SUPPLEMENTAL / REVERSION of APPROPRIATION  
 Fiscal Year 2017

NARVACAN, ILOCOS SUR  
 Province / City / Municipality

GENERAL FUND  
 Fund / Special Account

PARTICULARS 1	ACCOUNT CLASSIFICATION 2	AMOUNT 3
1.0 ADDITIONAL REALIZED INCOME Miscellaneous Income		
2.0 SAVINGS		
3.0 REVERSION OF APPROPRIATION (Pls. see attached for details)		
Unexpended Allotment Personal Services		
TO: revert budget appropriation of Gov't. Asst. Dept. Head I (PESO Office)		947,161.00
Vacant Position (SK Pres.) Jan – March 2017		144,357.00
Productivity Incentive Bonus		210,000.00
<b>Total Unexpected Amount</b>		<b>Php 1,301,518.00</b>

Certified Correct:

  
**ZENAIDA C. SALANG**  
 RCC III / ICO

  
**ARSENIA C. FIESTA**  
 Municipal Budget Officer

## STATEMENT OF SUPPLEMENTAL APPROPRIATION CY 2017

### Narvacan , Ilocos Sur

*Province/City/Municipality*

Implementing Office	Particulars / Purpose	AIP Code	Object of Expenditure	Period of Implementation July1 –Dec. 31 2017	Account Code	Amount
Public Employment Service Office (PESO)	Creation of Government Department Head SG – 24/1	(1)	Personal Services:		(10)	
			Salary	336,833.00		336,833.00
			Life & Ret. Ins. Cont.	40,420.00		40,420.00
			Pag – ibig Cont.	700.00		700.00
			Philhealth Cont.	3,537.00		3,537.00
			State Insurance	700.00		700.00
			Mid – Year & Year End Bonus	96,238.00		96,238.00
			Cash Gift	5,000.00		5,000.00
			PERA	12,000.00		12,000.00
			Representation Allowance	44,625.00		44,625.00
			Transportation Allowance	44,625.00		44,625.00
			<b>TOTAL PS</b>	<b>586,678.00</b>		<b>586,678.00</b>
			MOOE:			
			Travelling Expense	20,000.00		20,000.00
			Office Supplies Expense	20,000.00		20,000.00
Rep. & Maint. of Office Eqipt.	20,000.00		20,000.00			
Training & Seminar Expense	15,000.00		15,000.00			
<b>Total MOOE</b>	<b>75,000.00</b>		<b>75,000.00</b>			

DSWD	Social Welfare Aide SG – 4/1	(1)	Personal Services: Salary Life & Ret. Ins. Cont. Pag – ibig Cont. Philhealth Cont. State Ins. / ECC Mid – Year & Year End Cash Gift PERA Clothing  <b>TOTAL PS</b>	69,363.00 8,324.00 700.00 867.00 700.00 19,818.00 5,000.00 12,000.00 5,000.00  <b>121,772.00</b>	(10)	69,363.00 8,324.00 700.00 867.00 700.00 19,818.00 5,000.00 12,000.00 5,000.00  <b>121,772.00</b>
DA	Monetization of Leave Credits	(1)	Personal Services	160,000.00	(10)	160,000.00
MBO	Monetization of Leave Credits	(1)	Personal Services	200,000.00	(10)	200,000.00
<b>TOTAL SUPPLEMENTAL APPROPRIATIONS</b>						<b>1,143,450.00</b>

TOTAL PS APPROPRIATION	-	1,068,450.00
MOOE	-	<u>75,000.00</u>
Grand Total Appropriations	-	<b>1,143,450.00</b>
Unappropriated Balance	-	158,068.00

Prepared by:

**ARSENIA C. FIESTA**  
Local Budget Officer

Approved by:

**ZURIEL S. ZARAGOZA**  
Local Chief Executive



Republic of the Philippines  
Province of Ilocos Sur

**MUNICIPALITY OF NARVACAN**



I am a NARVACANEO

## OFFICE OF THE MUNICIPAL MAYOR

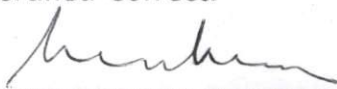
TO WHOM IT MAY CONCERN:

This is to certify that the Appropriation for the creation of 2 positions, the Government Department Head I SG - 24/1 under the Office of the PESO, Social Welfare Aide SG - 4/1 under the Department of Social Welfare and the monetization of Leave Credits are included in the 2017, Annual Investment Plan.


I further certify that the object for Reversion was also incorporated in the Annual Investment Plan CY 2017.

This certification is being issued to support the Supplemental Budget No. 1 for the purpose.

Certified Correct:

  
**BERNARDITA CABRERA**  
MPDC / Acting

Approved:

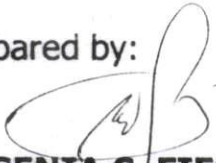
  
**ZURIEL S. ZARAGOZA**  
Municipal Mayor



## PERSONAL SERVICES COMPUTATION BY 2017

Actual Income FY 2016	-	Php 581,980,401.54
Regular Actual Income 2016	-	Php 286,499,190.54
x 45 % Personal Services Cap.	-	Php 128,924,635.74
Less: Budget Year 2017 PS App.	-	<u>Php 52,976,557.00</u>
Total Available PS Cost	-	<b>Php 75,948,278.74</b>

Prepared by:



**ARSENIA C. FIESTA**  
*Municipal Budget Officer*