



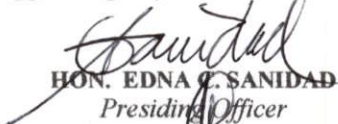
Republic of the Philippines  
Province of Ilocos Sur  
**MUNICIPALITY OF NARVACAN**

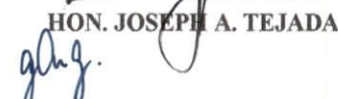
**OFFICE OF THE SANGGUNIANG BAYAN 2019-2022**

Vice Mayor/Presiding Officer:

**HON. PABLITO V. SANIDAD, SR.**  
(on official business)

Sangguniang Bayan Members:

  
**HON. EDNA C. SANIDAD**  
Presiding Officer

  
**HON. JOSEPH A. TEJADA**

**HON. JOVENNIANO B. AMPO, JR.**

  
**HON. CHARITO C. VILORIA**

  
**HON. BERNADETTE C. LIM**

  
**HON. LORETO C. CABALLES**

**HON. EMILIANO C. CLARIN**

  
**HON. REINA ALEXA V. ANTOLIN**

ABC President:

**HON. ROMULO C. REA**

SK Federated President:

**HON. JOEMAR GREY A. CABICO**

Attested:  
  
**MARIBEL C. CORRALES**  
SB Secretary

Approved:  
  
**HON. LUIS "CHAVIT" C. SINGSON**  
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE TWELVETH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS SUR HELD ON SEPTEMBER 30, 2019 AT THE MUNICIPAL SESSION HALL.

**RESOLUTION NO. 36-SS**  
Series of 2019

**RESOLUTION AFFIRMING THE MEMORANDUM OF AGREEMENT ENTERED INTO BY THE HONORABLE LUIS "CHAVIT" C. SINGSON, MUNICIPAL MAYOR, NARVACAN, ILOCOS SUR WITH FIL-CHI LOVE & CARE FOUNDATION, INC. REPRESENTED BY BELLA SY HUANG IN HER CAPACITY AS CHIEF EXECUTIVE OFFICER FOR THE IMPLEMENTATION OF FREE BASIC COMPUTER TRAINING IN THE MUNICIPALITY OF NARVACAN AND PROVIDE FUNDING THEREOF**

**WHEREAS**, the Municipality of Narvacan adheres to the provisions of the 1987 Philippine Constitution, Article XIV, Section 2 (4), encouraging non-formal, informal and indigenous learning systems, as well as self-learning, independent, and out-of-school study programs particularly those that respond to community needs;

**WHEREAS**, to this end, the new Municipal Administration advocates to institute programs and projects committed to the enhancement of the capacity development of the Narvacaneans and guide them to the 21<sup>st</sup> century knowledgeable, competent and skilled so as to boost their employability;

**WHEREAS**, in the pursuit of this advocacy, LGU Narvacan together with the Chinese Filipino Business Club, Fil-Chi Love and Care Foundation, Inc. and TESDA-ILOCOS SUR agree to conduct a free computer training program for unemployed adults, out-of-school youth and other interested participants, all resident of Narvacan, Ilocos Sur;

**WHEREAS**, the memorandum of agreement signed and entered into by LGU Narvacan and the Chinese Filipino Business Club, Fil-Chi Love and Care Foundation is hereby submitted, setting forth the parameters by which the program/project shall be implemented;



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SB Secretary

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Municipal Mayor

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Resolution No. 36-SS, Series of 2019 .....

**WHEREAS**, the Chinese Filipino Business Club Inc., and Fil-Chi Love and Care Foundation Inc. shall introduce the APEC Mobile Digital Opportunity Center, a "Mobile Computer Classroom" to carry out the actual hands on training;

**WHEREAS**, the Local Government Unit of Narvacan agrees to appropriate the amount of One Hundred Thousand Pesos for payment of salaries and other miscellaneous expenses;

**NOW THEREFORE**, on motion duly seconded by the Body, **BE IT RESOLVED, AS IT IS HEREBY RESOLVED** to affirm the Memorandum of Agreement (MOA) entered into by Honorable Luis "Chavit C. Singson, Municipal Mayor, Narvacan, Ilocos Sur with Fil-Chi Love & Care Foundation, Inc. represented By Bella Sy Huang in her capacity as Chief Executive Officer for the implementation of Free Basic Computer Training in the Municipality of Narvacan and provide funding thereof;


**RESOLVED FURTHER** that copies of this Resolution be forwarded to all parties concerned for their information, reference and appropriate actions.

**PASSED AND APPROVED.**


# Memorandum Of Agreement

## KNOW ALL MEN BY THESE PRESENT:


This agreement entered into and executed this 24<sup>TH</sup> day of September at Narvacan, Ilocos Sur by and between:

 **CHINESE FILIPINO BUSINESS CLUB, INC.** duly represented by **ALLAN WONG BUT LOY** in his capacity as **President** with office address at 7<sup>th</sup> Floor, Sky I Tower, Dasmariñas Street, Binondo, Manila hereinafter referred to as the **First Party**.


~And~

 **FIL-CHI LOVE & CARE FOUNDATION, INC.** represented by **BELLA SY HUANG** in her capacity as **Chief Executive Officer** with office address at 2nd floor Cindy's Plaza, 132 F. Tañedo St. Tarlac City hereinafter referred to as the **First Party**;


~And~

 **LOCAL GOVERNMENT UNIT OF NARVACAN, ILOCOS SUR** duly represented by **HON. LUIS "CHAVIT" C. SINGSON** in his capacity as **Municipal Mayor** with office address at # 2704 Santa Lucia Poblacion, Narvacan, Ilocos Sur hereinafter referred to as the **Second Party**;


## WITNESSETH

 **WHEREAS**, one of the priority thrusts is to improve the quality of life of the young people through the provision of productive opportunities for them and the enhancement of their employability;

**WHEREAS**, it is the aim of the aforementioned parties to cooperate with each other in the realization of the common goals of both Chinese Filipino Business Club, Fil-Chi Love And Care Foundation Inc., Local Government Unit of Narvacan, and TESDA-ILOCOS SUR That is meant to provide training for unemployed adults, out-of-school-youth and other constituents of Narvacan, Ilocos Sur.

 **WHEREAS**, the projects of the **CHINESE FILIPINO BUSINESS CLUB INC.**, and **FIL-CHI LOVE AND CARE FOUNDATION INC.** is the APEC Mobile Digital Opportunity Center." **Mobile Computer Classroom"**

**WHEREAS**, for the project to be initiated and for proper implementation and evaluation the following requirements must be met;

- 1) An economically challenged/client community with out-of-school youth in need of skills training in basic computer operation/use;
  - 2) APEC Mobile Digital Opportunity Center;
  - 3) Basic Computer Training on Basic PC, Windows Operating System, MS Office, Values Formation and Personality Enhancement to participants provided by the 2<sup>nd</sup> Party.;
- 

- 4) Free Basic Computer Training to at least 3 batches, each batch composed of at least 5 classes, each classes having 20 participants at most, for a period of 3 weeks per batch;
- 5) Instructors/lecturers to facilitate the Free Basic Computer Trainings; curriculum design and syllabus; manual for instruction; guidelines on student evaluation of the acquired academic and practical skills of the participants;
- 6) Uninterrupted power source for 21 computers, 6 lights, 3 electric fans, 1 printer, 1 24-port switch and 2 air conditioner units ( 13.5 kilowatts );
- 7) A secure and conducive area within the community to deploy the container van;
- 8) Authorized and trustworthy person/s to guard and maintain the safety of container van;
- 9) Miscellaneous Expenses of Ninety Thousand Pesos (**Php 90,000**) for the maintenance of the van and computers, salary of supervisor and trainers, supplies, transportation, and others of the same nature;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties hereby agree to cooperate and share their resources in implementing technical education and skills development programs and to fulfill their respective duties and responsibilities as defined hereunder:

One of The FIRST PARTY "**FIL-CHI LOVE AND CARE FOUNDATION, INC.**" shall;

- a. Provide Free Basic Computer Training on Basic PC, Windows Operating System, MS Office, Values Formation and Personality Enhancement Training to participants provided by the SECOND PARTY;
- b. Provide Free Basic Computer Training to at least 3 batches, each batch composed of at least 5 classes, each classes having 20 participants at most, for a period of 3 weeks per batch;
- c. Provide instructors/lectors to facilitate the Free Basic Computer Trainings; curriculum design and syllabus; manual for instruction; guidelines on student evaluation of the acquired academic and practical skills of the participants;
- d. Mobile Digital Opportunity Center colored green 40 footer 12 wheeler container van; with twenty one (21) installed fully functional computer set; with a single unit of 24-port connection; a printer; three (3) fully functional electric fan; and equipped with two air conditioning unit for proper ventilation;
- e. Screen and evaluate all the applicants/clients provided by the 2<sup>nd</sup> Party.
- f. Ensure that all trainees passed and complete all the requirements and the evaluation exam;
- g. Shall shoulder one third (1/3) or Thirty Thousand Pesos (**Php30,000**) miscellaneous expenses;

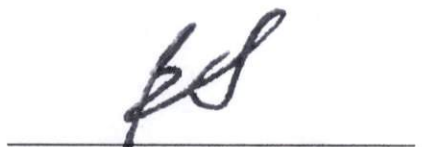
The SECOND PARTY shall; (**LOCAL GOVERNMENT UNIT OF NARVACAN, ILOCOS SUR**)

1. Provide a **secure parking area** for the container van during the training;
2. Provide ample **security to safeguard** the container van and the equipment inside it for the duration of the training;
3. Provide adequate power to 21 computers, 6 lights, 3 electric fans, 1 printer, 1-24 port switch and 2 air conditioner units ( 13.5 kilowatts);
4. **Provide free food, board and lodging** to the trainer and assistants during the duration of the training (3 meals per day, 7 days a week,). It is preferable if the 2<sup>nd</sup> party can provide food if not, provide **Two Hundred pesos (Php. 200.00 per day, 7 days a week)** per person. It is also preferable if the boarding house or dormitory is situated near where the van will be placed to avoid additional fare expenses;
5. Shoulder the **hauling expenses** for the deployment of the van to its municipality area;
6. Shoulder the two third (**2/3**) or Sixty Thousand Pesos (**Php60,000**) of the miscellaneous expenses;
7. Ensure the safety of the van and assume responsibility for **damages and loss incurred**;
8. Not be allowed to collect any fee/amount from the trainees;

That the agreement be a period of **9** weeks from \_\_\_\_\_, **2019** until \_\_\_\_\_, **2019** unless otherwise sooner terminated upon proper notice of one party to the other provided that the party deciding to terminate this Agreement before its expiry date shall be given three (3) days written advance notice to the other party. IN WITNESS WHEREOF, the parties hereto have signed this MEMORANDUM OF AGREEMENT, this 24<sup>th</sup> day of September 2019.

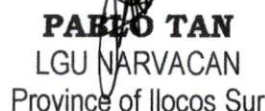
  
**BELLA SY HUANG**  
Chief Executive Officer  
Fil-Chi Love & Care Foundation Inc.  
**First Party**

  
**HON. LUIS "CHAVIT" C. SINGSON**  
Municipal Mayor  
Narvacan , Ilocos Sur  
**Second Party**

  
**ALLAN WONG BUT LOY**  
President  
Chinese Filipino Business Club Inc.  
**First Party**

  
**BILLY HUANG**  
FOUNDING PRESIDENT  
Fil Chi Love and Care Foundation, Inc.

**SIGNED IN THE PRESENCE OF:**


  
**PABLO TAN**  
LGU NARVACAN  
Province of Ilocos Sur

  
**ALEJANDRO CO**  
VICE PRESIDENT  
Chinese Filipino Business Club, Inc.

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
**VIGAN CITY, ILOCOS SUR** ) S.S.


**BEFORE ME**, the undersigned Notary Public for and in Municipality/City of  
**VIGAN CITY, ILOCOS SUR** personally appeared the following:

NAME	Gov't Issued ID	DATE/PLACE OF ISSUE
Bella Sy Huang	Passport No. EC0364873	DFA Manila /July 18, 2018
 Luis "Chavit" C. Singson	TIN: 14-515-134	BIR

Who are known to me and to me known to be the same persons who executed the foregoing instrument and they shall subscribed that they executed the same as an act of their free will and deed and the principal they represent.

**IN TESTIMONY WHEREOF**, I have hereunto affixed my signature and notary seal

this \_\_\_\_\_ day of **25 SEP 2019** at **VIGAN CITY, ILOCOS SUR**

  
**ATTY. MHEL YSENE B. TESORO RAMOS**  
 NOTARY PUBLIC  
 NOTARIAL COMMISSION NO. 18-2017  
 UNTIL DECEMBER 31, 2019  
 PTR NO. 7643312, JAN. 3, 2019  
 TIN 923-360-444-000  
 VIGAN CITY, ILOCOS SUR

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