



Republic of the Philippines
Province of Ilocos Sur
MUNICIPALITY OF NARVACAN

OFFICE OF THE SANGGUNIANG BAYAN 2019-2022

Vice Mayor/Presiding Officer:


HON. PABLITO V. SANIDAD, SR.

Sangguniang Bayan Members:


HON. EDNA C. SANIDAD


HON. JOSEPH A. TEJADA


HON. JOVENNIANO B. AMPO, JR.


HON. CHARITO C. VILORIA


HON. BERNADETTE C. LIM


HON. LORETO C. CABALLES


HON. EMILIANO C. CLARIN


HON. REINA ALEXA V. ANTOLIN

ABC President:

HON. ROMULO C. REA

SK Federated President:



HON. JOEMAR GREY A. CABICO

Attested:


MARIBEL C. CORRALES

SB Secretary

Approved:


HON. LUIS "CHAVIT" C. SINGSON
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE 21st REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS SUR HELD ON DECEMBER 2, 2019 AT THE MUNICIPAL SESSION HALL

RESOLUTION NO. 52-SS
Series of 2019

RESOLUTION AUTHORIZING THE HONORABLE LUIS 'CHAVIT' C. SINGSON, MUNICIPAL MAYOR, NARVACAN, ILOCOS SUR TO ENTER INTO AND SIGN A MEMORANDUM OF UNDERSTANDING FOR AND IN BEHALF OF THE MUNICIPALITY OF NARVACAN WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE I, REPRESENTED BY ITS REGIONAL DIRECTOR, MARCELO NICOMEDES J. CASTILLO FOR THE IMPLEMENTATION OF SUPPLEMENTARY FEEDING PROGRAM IN CHILD DEVELOPMENT CENTERS OF THIS MUNICIPALITY

WHEREAS, Republic Act No. 11037 otherwise known as the "Masustansiyang Pagkain para sa Batang Pilipino Act of 2018" mandates the institutionalization of a comprehensive National Feeding Program for undernourished children in Public Day Care, Kindergarten and Elementary Schools noting the confirmed link between food and nutrition and the capacity of children to develop and learn;

WHEREAS, the DSWD in its mandate to provide social welfare and development programs, particularly through technical assistance and resource augmentation, has been providing community-based nutrition programs and services such as Food for School and Healthy Start Feeding Program in Child Development Centers at the Local Government Units (LGUs) to promote community participation;

WHEREAS, the LGUs provide health and social welfare services to its constituents, which includes programs and projects on child and youth welfare, as sanctioned by Republic Act No. 7160 otherwise known as the Local Government Code of 1991;



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Municipal Mayor

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Resolution No. 52-SS, Series of 2019

WHEREAS, RA 11037 directs the DSWD, in coordination with the LGUs concerned to implement supplemental feeding program in Day Care Centers or in any other facility used for such purpose;

WHEREAS, the Supplementary Feeding Program is the provision to targeted children of at least one (1) fortified meal for a period of not less than One Hundred Twenty (120) days in a year. The amount of P15.00 per child/day is allocated for a hot meal comprised of rice and viand or milk and alternative meals;

NOW THEREFORE, on motion duly seconded, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** to authorize the **Honorable Luis 'Chavit' C. Singson**, Municipal Mayor, Narvacan, Ilocos Sur to enter into and sign a Memorandum of Understanding for and in behalf of the Municipality of Narvacan with the Department of Social Welfare and Development Field Office I, represented by its Regional Director, Marcelo Nicomedes J. Castillo for the implementation of Supplementary Feeding Program in Child Development Centers of this Municipality;

RESOLVED FURTHER that copies of this Resolution be forwarded to all persons and parties concerned for their information and appropriate actions.

PASSED AND APPROVED.

MEMORANDUM OF UNDERSTANDING

Know All Persons by These Presents:

This Memorandum of Understanding is made and entered into by and between:

The **Department of Social Welfare and Development (DSWD - Field Office 1)** with office address at Quezon Avenue, City of San Fernando, La Union, Philippines represented by its Regional Director, **Marcelo Nicomedes J. Castillo** herein referred to as "**DSWD**";

and

The **Municipal Government of Narvacan** with office address at **Municipal Hall, Sta. Lucia, Narvacan, Ilocos Sur** represented by its Municipal Mayor, **Luis C. Singson, per Sangguniang Bayan Resolution**, herein referred to as the "LGU".

WITNESSETH:

WHEREAS, it is a declared policy of the state to afford the children utmost protection, best care, and proper nutrition at the family and community levels;

WHEREAS, the State in its endeavor to address malnutrition among children enacted Republic Act No. 11037 otherwise known as the "Masustansyang Pagkain para sa Batang Pilipino Act of 2018";

WHEREAS, RA 11037 mandates the institutionalization of a comprehensive National Feeding Program for undernourishment children in Public Day Care, Kindergarten and Elementary Schools noting the confirmed link between food and nutrition and the capacity of children to develop and learn;

WHEREAS, the DSWD in its mandate to provide social welfare and development programs, particularly through technical assistance and resource augmentation, has been providing community-based nutrition programs and services such as a Food for School and Healthy Start Feeding Program in child development centers at the local government units (LGU) to promote community participation;

WHEREAS, the LGUs provide health and social welfare services to its constituents, which includes programs and projects on child and youth welfare, as sanctioned by Republic Act No. 7160 otherwise known as the "Local Government Code of 1991";

WHEREAS, RA 11037 directed the DSWD, in coordination with the LGUs concerned to implement supplemental feeding program in day care centers or in any other facility used for such purpose; and

ANALILIA G. ALCAIN
Municipal Social Welfare Officer

Statutory Programs Division Chief

LUIS C. SINGSON
Municipal Mayor

MARCELO NICOMEDES J. CASTILLO
Regional Director


B. RESPONSIBILITIES OF THE LGU

The City/Municipality shall:

1. Submit project proposal, master list of beneficiaries, and this signed MOU, within the set deadline (emphasis supplied) within the school year 2019, as basis for approval, fund allocation and disbursement.
2. Before the commencement of the feeding program:
 - a. Carry out initial weighing of the beneficiaries and submit report on nutritional status of children beneficiaries; and
 - b. Coordinate with the City/Rural Health Office for the provision of Vitamin A supplementation to the children beneficiaries and ensure they undergo deworming at CDCs;
3. Designate the Focal Person for the program, with the following tasks:
 - a. provide guidance, technical assistance, and support to the Child Development Workers Federation and in coordination with the City/Municipal Nutrition Action Officer (C/MNAO) and attend the LGU/MNC meetings concerning the Program;
 - b. provide administrative and technical assistance, in the operationalization of the Program and oversee the organization of Parents Committee in each CDC/SNP;
 - c. assist and check the condition/status of food commodities according to set specification, quality, and quantity delivered by suppliers;
 - d. ensure proper management and timely delivery of the goods intended for the Program to the CDCs; and
 - e. CDCs to ensure proper storage of perishable goods.
4. During the implementation of the Program:
 - a. Foster City/Municipal Nutrition Committee support in providing technical assistance to the implementers;
 - b. Promote and fund activities related to food production and backyard gardening in CDCs and in family homes;
 - c. Supervise with the designated DSWD focal the conduct of the feeding program, in CDCs/SNPs;
 - d. Monitor the timely and correct weighing and height measurement of the children beneficiaries and record their nutritional status monthly six (6) months; a consolidated report from all the CDCs/SNPs shall be submitted quarterly to the DSWD;

ANALIA G. ALCAIN
Municipal Social Welfare Officer

LUIS C. SINGSON
Statutory Programs Division Chief


LUIS C. SINGSON
Municipal Mayor

MARCELO NICOMEDES J. CASTILLO
Regional Director

ANALILIA G. ALCAIN

Municipal Social Welfare Officer

Statutory Programs Division Chief


LUIS C. SINGSON

Municipal Mayor

MARCELO NICOMEDES J. CASTILLO

Regional Director

- e. Conduct monthly profiling and updating of database of children beneficiaries including list of drop out for submission to the DSWD on the 1st Friday of the succeeding month;
- f. Submit a monthly documentation report (narrative/photo) of the implementation as may be required in audit(s);
- g. Assist the DSWD and provide the counterpart cost in the delivery of goods from the municipality to the barangay;
- h. If necessary, provide augmentation support in cash or in kind, in the implementation of the Program at the city/municipal and barangay level if the clients catered go beyond the target number of beneficiaries and also in other activities related to the program;
- i. C/MSWD Office to conduct Parent Effectiveness Sessions (PES) on nutrition education and motivation in nurturing their children; and,
- j. Assist the DSWD in the monitoring of the Program Implementation

C. ACCOUNTABILITY

The agreement shall be implemented as agreed upon in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance and give rise to filing of appropriate administrative and/or criminal actions against responsible officers and employees of the erring party.

D. APPLICABLE GUIDELINES

This Program Implementation and herein MOU shall be implemented in accordance with the provision of Memorandum Circular 03, Series of 2019 (Revised Procedures on the implementation of the Supplementary Feeding Program based on Amended Administrative Order No. 04, Series of 2016).

E. EFFECTIVITY

This Memorandum of Understanding shall take effect upon signing of the parties hereto and shall remain valid and existing until revoked or terminated by their mutual consent.

F. SEPARABILITY CLAUSE

That if any provision of this MOU is held for any reason to be unenforceable or invalid, the remainder of this MOU shall nevertheless remain in full force and effect.

ANALILIA G. ALCAIN
Municipal Social Welfare Officer

Statutory Programs Division Chief


LUIS B. SINGSON
Municipal Mayor

MARCELO NICOMEDES J. CASTILLO
Regional Director

WHEREAS, the Supplementary Feeding Program herein referred to as the "Program", is the provision to targeted children of at least one (1) fortified meal for a period of not less than One Hundred Twenty (120) days in a year. This has been DSWD's contribution to the Early Childhood Care and Development (ECCD) program of the government in the past years. The amount of P 15.00 per child/day is allocated for a hot meal comprise of rice and viand or milk and alternative meals.

NOW THEREFORE, for and in consideration of the foregoing premises hereinafter set forth, the parties hereto agree:

A. RESPONSIBILITIES OF THE DSWD

The DSWD-Field Office 1 shall:

1. Manage and supervise the regional/city/municipal implementation of the Program;
2. Determine which of the implementing procedures/schemes per DSWD Memorandum Circular No. 03, Series of 2019 or the "Revised Procedures on the Implementation of the Supplementary Feeding Program xxx" is most applicable in its area of jurisdiction.

Thus, the Field Office may:

- a. Conduct procurement at the Field Office level or cluster City/Municipality/Barangay as the case maybe or as applicable.
3. Act as the Procuring Entity and identify the applicable procurement scheme and guarantee compliance with Republic Act No. 9184 or the Community Participation Manual (CPPM) for Program Against Hunger and Poverty (PAHP) of DSWD, DAR and DA, whichever may be applicable;
4. In all cases, ensure the timely delivery of the goods to CDCs/SNPs with the assistance of the C/MSWDO;
5. Consolidate reports and submit quarterly physical accomplishment and financial report on the utilization of funds and quarterly accomplishment on nutritional status of children to Central Office-Program Management Bureau; and
6. Conduct a periodic Regional Implementation Review at the end of the implementation period.

IN WITNESS WHEREOF, the parties hereby affix their signature this _____ day of _____, 2019 at _____.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT	CITY/MUNICIPALITY OF NARVACAN, ILOCOS SUR
MARCELO NICOMEDES J. CASTILLO Regional Director	LUIS L. SINGSON Municipal Mayor
SIGNED IN THE PRESENCE OF:	
_____ Statutory Programs Division Chief	ANALILIA G. ALCAIN MSWDO
ALMA C. GONZALES ND III – SFP Focal Person	CATHERINE C. CABBAB Child Development Worker Federation President

ACKNOWLEDGEMENT

Republic of the Philippines)
Municipality of Narvacan)S.S.
X-----X

NAME	ID NO.	DATE/PLACE ISSUED
MARCELO NICOMEDES J. CASTILLO	880918	25 February 2017 – DSWD Central Office, Quezon City
LUIS "CHAVIT" C. SINGSON		

BEFORE ME, this _____ day of _____ 2019, personally appeared the above-named persons who executed the foregoing Memorandum of Understanding consisting of six (6) pages signed on all pages, including this page on which this acknowledgement is written and acknowledged the same to be their own free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date place first above-written, this _____ day of _____, 2019 at _____.

Doc. No. _____
Page No. _____
Book No. _____
Series No. _____

Notary Public