



Republic of the Philippines  
Province of Ilocos Sur  
Municipality of Narvacan



**OFFICE OF THE SANGGUNIANG BAYAN 2019-2022**

Vice Mayor/Presiding Officer:

HON. PABLITO V. SANIDAD, SR.

Sangguniang Bayan Members:

HON. EDNA C. SANIDAD

HON. JOSEPH A. TEJADA

HON. JOVENNIANO B. AMPO, JR.

HON. CHARITO C. VILORIA

HON. BERNADETTE C. LIM

HON. LORETO C. CABALLES

HON. EMILIANO C. CLARIN

HON. REINA ALEXA V. ANTOLIN

ABC President:

HON. ROMULO C. REA

SK Federated President:

HON. JOEMAR GREY A. CABICO

Attested:

MARIBEL C. CORRALES  
SB Secretary

Approved:

HON. LUIS "CHAVIT" C. SINGSON  
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE 35TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NARVACAN, ILOCOS SUR HELD ON SEPTEMBER 14, 2020 AT THE MUNICIPAL SESSION HALL

**APPROPRIATION ORDINANCE NO. 46**

Series of 2020

**ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 6, SERIES OF 2020 INVOLVING AN AMOUNT OF FOUR MILLION SEVEN HUNDRED EIGHT THOUSAND SEVEN HUNDRED NINETY FIVE PESOS ( P 4,708,795.00) FOR THE PAYMENT OF HAZARD PAY (COVID 19-JO/COS), HONORARIA , AND OTHER MOOES**

Be it ordained in Regular Session assembled:

**Section 1.** The Supplemental Budget of the Municipality of Narvacan, Ilocos Sur for Fiscal Year 2020 in the total amount of Four Million Seven Hundred Eight Thousand Seven Hundred Ninety Five Pesos (Php 4,708,795.00) for the payment of hazard pay (COVID 19-JO/COS), honoraria, other Maintenance and Operating Expenses (MOOE) -Job Order/Contract of Service is hereby approved.

The documents consisting of the following are attached herein and made an integral part of this Ordinance:

1. Statement of Funding Source as certified by the Municipal Treasurer (OIC) and Municipal Accountant (OIC).
2. Statement of Supplemental Appropriation prepared by the Acting Budget Officer and approved by the Chief Executive.

**Section 2. Covid-19 Hazard Pay Allotment.** Pursuant to Administrative Order (AO) No. 26 dated March 23, 2020, authorizing LGU-Narvacan with the granting of Hazard Pay, to be called as COVID-19 Hazard Pay, to Narvacan government employees and workers engaged through Contract of Service (COS) or Job Order (JO) basis who physically reported for work during the implementation of the Enhanced Community Quarantine (ECQ) from March 16, 2020 to April 30, 2020, in their respective work stations, in the amount of P 100.00/day per person.

**Section 3. Sources of Funds.** The sources of funds for the Supplemental Budget in the total amount of Four Million Seven Hundred Eight Thousand Seven Hundred Ninety Five Pesos (Php 4,708,795.00) shall be as follows:





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- page 2 -  
Appropriation Ordinance No. 46, Series of 2020 ...

Beginning Balance	P	0.00
<b>Add: Income Sources</b>		
PS - Mayor's Office - Overtime		<b>24,000.00</b>
MOOE— Accounting Office		
- Travelling Expenses		35,000.00
- Training and Seminar Expense		40,000.00
- Repairs and Maintenance - Other Machinery and Equipment		30,000.00
- Repairs and Maintenance - Furnitures and Fixtures		30,000.00
- Other Maintenance & Operating Expenses Auditing Services		286,000.00
<b>SUB TOTAL</b>		<b>821,000.00</b>
MOOE—Agriculture Office		
- Travelling Expenses		25,000.00
- Training & Seminar Expenses		100,000.00
- Fuel, Oil & Lubricant Expenses		250,000.00
- Repairs & Maintenance— Other Machinery and Equipment		50,000.00
- Representation Expenses		125,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		65,000.00
Agricultural & Marine Supplies Expenses		60,000.00
Greenhouse Nursery		100,000.00
Agricultural Research & Development		50,000.00
<b>SUB TOTAL</b>		<b>825,000.00</b>
MOOE—Assessor's Office		
- Travelling Expenses		12,500.00
- Trainings & Seminars Expenses		15,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		121,000.00
<b>SUB TOTAL</b>		<b>148,500.00</b>
MOOE—Budget Office		
- Travelling Expenses		24,000.00
- Trainings & Seminars Expenses		30,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		14,000.00
<b>SUB TOTAL</b>		<b>68,000.00</b>



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- page 3 -

Appropriation Ordinance No. 46, Series of 2020 ...

MOOE— Engineering Office

- Travelling Expenses	25,000.00
- Training & Seminar Expenses	25,000.00
- Other Supplies & Materials Expenses	350,000.00
- Representation Expenses	50,000.00
- Furnitures and Fixtures	<u>25,000.00</u>
<b>SUB TOTAL</b>	<b>475,000.00</b>

MOOE—Business Permit & Licensing Office

- Travelling Expenses	15,000.00
- Training and Seminar Expense	30,000.00
- Internet & Subscription Expenses	34,000.00
- Repairs & Maintenance—Other Machinery and Equipment	<u>20,000.00</u>
<b>SUB TOTAL</b>	<b>99,000.00</b>

MOOE— Local Civil Registry

- Travelling Expenses	20,000.00
- Training and Seminar Expense	25,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service	<u>42,000.00</u>
<b>SUB TOTAL</b>	<b>87,000.00</b>

MOOE—Market Enterprise

- Travelling Expenses	25,000.00
- Training & Seminar Expenses	30,000.00
- Other Supplies & Materials Expenses Janitorial Expenses	80,000.00
- Repairs & Maintenance—Other Machinery and Equipment	50,000.00
- Advertising Expenses	30,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service	<u>1,113,000.00</u>
<b>SUB TOTAL</b>	<b>1,328,000.00</b>

MOOE—Municipal Planning & Development  
Coordinator Office

- Travelling Expenses	20,000.00
- Training & Seminar Expenses	32,500.00
- Repairs & Maintenance—Other Machinery and Equipment	25,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service	<u>356,000.00</u>
<b>SUB TOTAL</b>	<b>433,500.00</b>





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- page 4 -  
Appropriation Ordinance No. 46, Series of 2020 ...

MOOE - Human Resource Management Office	
- Travelling Expenses	15,000.00
- Training & Seminar Expenses	15,000.00
- Repairs & Maintenance—Other Machinery and Equipment	10,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service	17,000.00
<b>SUB TOTAL</b>	<b>57,000.00</b>
MOOE—Municipal Health Office/RHU	
- Repairs & Maintenance - Other Machinery & Equipment	50,000.00
<b>SUB TOTAL</b>	<b>50,000.00</b>
MOOE— Philippine National Police (PNP) Bureau of Fire Protection (BFP)	
- Other Maintenance & Operating Expenses Job Order/Contract of Service	241,000.00
<b>SUB TOTAL</b>	<b>241,000.00</b>
MOOE—Sangguniang Bayan Secretary Office	
- Travelling Expenses	15,000.00
- Training & Seminar Expenses	25,000.00
<b>SUB TOTAL</b>	<b>40,000.00</b>
MOOE-Municipal Social Welfare and Development Office	
- Travelling Expenses	25,000.00
- Training & Seminar Expenses	25,000.00
- Other Supplies & Materials Expenses	50,000.00
- Repairs & Maintenance— Other Machinery & Equipment	10,000.00
<b>SUB TOTAL</b>	<b>110,000.00</b>
MOOE-Municipal Treasurer's Office	
- Travelling Expenses	16,795.00
- Training & Seminar Expenses	25,000.00
- Repairs & Maintenance—Other Machinery and Equipment	20,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service	240,000.00
<b>SUB TOTAL</b>	<b>301,795.00</b>
<b>TOTAL (Reverted funds available for appropriation)</b>	<b>P 4,708,795.00</b>



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SB Secretary

Approved:

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Municipal Mayor

- page 5 -

Appropriation Ordinance No. 46, Series of 2020 ...

**Section 3. Use of Funds.** The amount of Four Million Seven Hundred Eight Thousand Seven Hundred Ninety Five Pesos (Php 4,708,795.00) is hereby appropriated for the Supplemental Budget of the Municipality of Narvacan, Ilocos Sur, as follow:

PARTICULARS	OBJECT OF EXPENDITURE	AMOUNT
Office of the Mayor	PS Honoraria	24,000.00
	MOOE	
	Other Maintenance & Operating Expenses Job Order/Contract of Service Covid 19 Hazard Pay-March 16-April, 2020 (Other Maintenance & Other Operating Expenses)	2,017,000.00
	<b>Sub-Total</b>	<u>550,595.00</u> 2,567,595.00
Municipal Engineering Office	Office Supplies Expenses	350,000.00
	Other Maintenance & Operating Expenses- Job Order/Contract of Service	<u>1,282,200.00</u> 1,632,200.00
Sangguniang Bayan Secretary Office	Other Maintenance & Operating Expenses- Job Order/Contract of Service	10,000.00
Municipal Health Office/RHU	Other Maintenance & Operating Expenses - Job Order/Contract of Service	475,000.00
<b>TOTAL MOOE</b>		<b>4,684,795.00</b>
<b>TOTAL APPROPRIATIONS</b>		<b>4,708,795.00</b>

**Section 4. Separability Clause.** If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Urgency.** Upon urgent certification of the Mayor and motion unanimously approved suspending the rule on the 3-day reading of Ordinances, this Ordinance shall be effective immediately upon approval.

**Section 6. Effectivity.** The provisions of this Ordinance shall take effect immediately upon approval.

**ENACTED.**



## STATEMENT OF FUNDING SOURCES

SUPPLEMENTAL BUDGET NO. 06

Fiscal Year 2020

Municipality : Narvacan, Ilocos Sur

Fund/Special Account : GENERAL FUND

Particulars	Account	Amount
(2)	(3)	(5)
<b>1.0 Reversion of Appropriation</b>		
PS		
<b>Municipal Mayor's Office</b>		
- Overtime		24,000.00
MOOE		
<b>Accounting Office</b>		
- Travelling Expenses		35,000.00
- Training and Seminar Expense		40,000.00
Repairs and Maintenance - Other Machinery and		
- Equipment		30,000.00
- Repairs and Maintenance - Furniture & Fixtures		30,000.00
- Other Maintenance & Operating Expenses		
Auditing Services		286,000.00
<b>SUB TOTAL</b>		<b>421,000.00</b>
<b>Agriculture Office</b>		
- Travelling Expenses		25,000.00
- Training & Seminar Expenses		100,000.00
- Fuel, Oil & Lubricant Expenses		250,000.00
Repairs & Maintenance - Other Machinery and		
- Equipment		50,000.00
- Representation Expenses		125,000.00
- Other Maintenance & Operating Expenses		
Job Order/Contract of Service		65,000.00
Agricultural & Marine Supplies Expenses		60,000.00
Greenhouse Nursery		100,000.00
Agricultural Research & Development		50,000.00
<b>SUB TOTAL</b>		<b>825,000.00</b>
<b>Assessor's Office</b>		
- Travelling Expenses		12,500.00
- Trainings & Seminars Expenses		15,000.00
- Other Maintenance & Operating Expenses		
Job Order/Contract of Service		121,000.00
<b>SUB TOTAL</b>		<b>148,500.00</b>
<b>Budget Office</b>		
- Travelling Expenses		24,000.00
- Training & Seminar Expenses		30,000.00
- Other Maintenance & Operating Expenses		
Job Order/Contract of Service		14,000.00
<b>SUB TOTAL</b>		<b>68,000.00</b>
<b>Engineering Office</b>		
- Travelling Expenses		25,000.00
- Training & Seminar Expenses		25,000.00
- Other Supplies & Materials Expenses		350,000.00
- Representation Expenses		50,000.00

## STATEMENT OF FUNDING SOURCES

SUPPLEMENTAL BUDGET NO. 06

Fiscal Year 2020

Municipality : Narvacan, Ilocos Sur

Fund/Special Account : GENERAL FUND

Particulars	Account	Amount
(2)	(3)	(5)
- Furniture & Fixtures		25,000.00
<b>SUB TOTAL</b>		<b>475,000.00</b>
<b>Business Permit &amp; Licensing Office</b>		
- Travelling Expenses		15,000.00
- Training & Seminar Expenses		30,000.00
- Internet Subscription Expenses		34,000.00
Repairs & Maintenance - Other Machinery and - Equipment		20,000.00
<b>SUB TOTAL</b>		<b>99,000.00</b>
<b>Local Civil Registry</b>		
- Travelling Expenses		20,000.00
- Training & Seminar Expenses		25,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		42,000.00
<b>SUB TOTAL</b>		<b>87,000.00</b>
<b>Market Enterprise</b>		
- Travelling Expenses		25,000.00
- Training & Seminar Expenses		30,000.00
- Other Supplies & Materials Expenses Janitorial Expenses		80,000.00
Repairs & Maintenance - Other Machinery and - Equipment		50,000.00
- Advertising Expenses		30,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		1,113,000.00
<b>SUB TOTAL</b>		<b>1,328,000.00</b>
<b>Municipal Planning &amp; Development Coordinator Office</b>		
- Travelling Expenses		20,000.00
- Training & Seminar Expenses		32,500.00
Repairs & Maintenance - Other Machinery and - Equipment		25,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		356,000.00
<b>SUB TOTAL</b>		<b>433,500.00</b>
<b>Human Resource Management Office</b>		
- Travelling Expenses		15,000.00
- Training & Seminar Expenses		15,000.00
Repairs & Maintenance - Other Machinery and - Equipment		10,000.00
- Other Maintenance & Operating Expenses Job Order/Contract of Service		17,000.00
<b>SUB TOTAL</b>		<b>57,000.00</b>



## STATEMENT OF FUNDING SOURCES

SUPPLEMENTAL BUDGET NO. 06

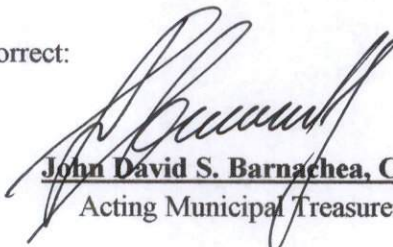
Fiscal Year 2020


Municipality : Narvacan, Ilocos Sur

Fund/Special Account : GENERAL FUND

Particulars (2)	Account (3)	Amount (5)
<b>Municipal Health Office/RHU</b>		
Repairs & Maintenance - Other Machinery and - Equipment		50,000.00
<b>SUB TOTAL</b>		<b>50,000.00</b>
<b>Philippine National Police (PNP)/Burreau of Fire Protection (BFP)</b>		
- Other Maintenance & Operating Expenses Job Order/Contract of Service		241,000.00
<b>SUB TOTAL</b>		<b>241,000.00</b>
<b>Municipal Sangguniang Bayan Secretary Office</b>		
- Travelling Expenses		15,000.00
- Training & Seminar Expenses		25,000.00
<b>SUB TOTAL</b>		<b>40,000.00</b>
<b>Municipal Social Welfare and Development Office</b>		
- Travelling Expenses		25,000.00
- Training & Seminar Expenses		25,000.00
- Other Supplies & Materials Expenses		50,000.00
Repairs & Maintenance - Other Machinery and - Equipment		10,000.00
<b>SUB TOTAL</b>		<b>110,000.00</b>
<b>Municipal Treasurer's Office</b>		
- Travelling Expenses		16,795.00
- Training & Seminar Expenses		25,000.00
Repairs & Maintenance - Other Machinery and - Equipment		20,000.00
- Other Maintenance & Operating Expenses Job Order/Cobntract of Service		240,000.00
<b>SUB TOTAL</b>		<b>301,795.00</b>
<b>TOTAL ESTIMATED INCOME</b>		<b>4,708,795.00</b>

Certified Correct:

  
**John David S. Barnachea, CPA**  
 Acting Municipal Treasurer


  
**Atty. Maria Ellen D. Cabatu, CPA**  
 Acting Municipal Accountant



STATEMENT OF SUPPLEMENTAL APPROPRIATIONS  
(SB No. 6)  
Municipality of Narvacan

Implementing Office	Particulars/ Purpose	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)
Office of the Mayor		<b>PS</b>		<b>24,000.000</b>
		Honoraria		
		<b>MOOE</b>		
		Other Maintenance & Operating Expenses - Job Order/Contract of Service		
		Other Maintenance & Other Operating Expenses (Covid19 Hazard pay - March16- April 30, 2020)		550,595.00
		<b>SUB TOTAL</b>		<b>2,567,595.00</b>
Municipal Engineering Office		Office Supplies Expenses		350,000.00
		Other Maintenance & Operating Expenses - Job Order/Contract of Service		1,282,200.00
		<b>SUB TOTAL</b>		<b>1,632,200.00</b>
Sangguniang Bayan Secretary Office		Other Maintenance & Operating Expenses - Job Order/Contract of Service		<b>10,000.00</b>
Municipal Health Office/RHU		Other Maintenance & Operating Expenses - Job Order/Contract of Service		<b>475,000.00</b>
		<b>TOTAL MOOE</b>		<b>4,684,795.00</b>
		<b>TOTAL APPROPRIATIONS</b>		<b>4,708,795.00</b>

Prepared by:

  
**FELY C. TACATA**  
Acting Municipal Budget Officer

Approved by:

  
**HON. LUIS "CHAVIT" SINGSON**  
Municipal Mayor